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MESSAGE FROM THE CHIEF

The safety of the campus community is a leading priority for Loyola Marymount University (LMU). LMU’s Department of Public Safety and its many campus partners use a proactive, multi-faceted, interdisciplinary approach to campus safety. Such an approach, if executed meaningfully, creates an environment that encourages the highest levels of learning and engagement.

Security, including prevention education, response, emergency preparedness planning and security technology, is the responsibility of the Department of Public Safety. Safety, on the other hand, is the responsibility of every community member on LMU’s sprawling campus. This Annual Security and Fire Safety Report is a resource to provide facts, guidance and information on LMU’s safety efforts. We recommend that community members read it and use it as a reference guide.

Thank you for taking an interest in this report. We hope that you will read it carefully and use the information to help make your LMU experience a safe one for yourself and others on campus.

Best regards,

Hampton N. Cantrell, J.D.
Chief of Public Safety
PREPARATION OF THE ANNUAL SECURITY REPORT & DISCLOSURE OF CRIME STATISTICS

This report compiles information gathered from throughout our community from all divisions and all faculty and staff defined in the Clery Act as “Campus Security Authorities.” It shows the commitment of LMU to provide our community with policies, practices and outreach that support the safest community possible for all to live, work and learn.

This report provides university policies regarding campus safety and security. Additionally, the report provides statistics for the previous three calendar years concerning reported crimes that occurred on campus, in certain off-campus buildings or property owned, leased or controlled by LMU.

LMU does not discriminate on the basis of sex in its educational programs. Sexual harassment and sexual violence are types of sex discrimination. Other acts can also be forms of sex-based discrimination and are also prohibited whether sexually based or not and include dating violence, domestic violence, and stalking. LMU issues this statement of policy to inform the community of our comprehensive plan addressing sexual and interpersonal misconduct, educational programs, and procedures that address sexual assault, domestic violence, dating violence, and stalking, whether the incident occurs on or off campus and whether it is reported to a University official. LMU prohibits the offenses of domestic violence, dating violence, sexual assault and stalking and reaffirms its commitment to maintain a campus environment emphasizing the dignity and worth of all members of the university community. Written information respecting services available on and off campus for crime victims, accommodation options and reporting procedures is available for faculty and staff through LMU Human Resources and for students through the Division of Student Affairs.

LMU Student-on-Student Sexual and Interpersonal Misconduct
(http://studentaffairs.lmu.edu/media/imustudentaffairs/healthwellness/lionscode/Student-on-Student%20Sexual%20Interpersonal%20Misconduct%20Policy.pdf)

LMU Discriminatory, Harassment and Complaint Process:
(http://www.lmu.edu/Assets/Student+Affairs+Division/Judicial+Affairs/Discriminatory+Harassment+and+Complaint+Process.pdf)
CAMPUS SAFETY AT LOYOLA MARYMOUNT UNIVERSITY

LMU is located in Los Angeles, one of the most important and dynamic social, cultural and educational centers of the world. Students, faculty and staff at LMU have the opportunity to visit and partake of the city’s varied cultural institutions. Please be aware that, like any other of the world’s major metropolitan centers, care and caution are required when you explore Los Angeles’ many riches and attractions.

The population of the Westchester campus consists of approximately 1,989 faculty and staff and 8,193 students. In compliance with federal regulations, the LMU Department of Public Safety (DPS) maintains a crime log at the Foley Annex office of all crimes investigated or reported to the Department for the most recent 60-day period. This log is available to the public for viewing during normal business hours of 8 a.m. – 5 p.m., Monday – Friday, or by viewing on or printing from the DPS website. Log entries older than 60 days can be obtained by request and will be available within two business days.

Loyola Marymount University Public Safety Authority

LMU DPS officers have the authority to ask persons for identification and to determine whether individuals have lawful business at LMU. See campus access policy at www.lmu.edu/publicsafety. Parking Management officers have the authority to issue parking tickets, which are billed to financial accounts of students, faculty and staff. DPS officers do not possess arrest power. Criminal incidents are referred to the local law enforcement agencies that have jurisdiction on the campus. DPS maintains a highly professional working relationship with the Pacific Division of the Los Angeles Police Department. DPS does not currently operate under agreements such as a written memorandum of understanding (MOU) with state and local law enforcement agencies. The Chief of LMU Department of Public Safety is exploring such an agreement with the Los Angeles Police Department (LAPD). All crime victims and witnesses are strongly encouraged to immediately report the crime to DPS and local law enforcement agencies. Prompt reporting will assure timely warning notices on-campus and timely disclosure of crime statistics. Those who wish to report criminal activity anonymously may do so at www.lmu.edu/hottips.

Emergencies

<table>
<thead>
<tr>
<th>Public Safety:</th>
<th>310.338.2893</th>
</tr>
</thead>
<tbody>
<tr>
<td>Campus phones:</td>
<td>Ext. 222</td>
</tr>
<tr>
<td>Los Angeles Police Department:</td>
<td>9-1-1</td>
</tr>
</tbody>
</table>

Any person or member of the campus community should report suspected criminal actions or suspicious activity and other emergencies on campus by dialing the special emergency numbers listed above at any time.
Emergency Phones

For immediate communication with DPS, use one of the emergency call boxes located throughout the campus. For better visibility, a blue light is affixed to the emergency call box. The boxes work like telephones—just press the red button and release it to activate it. The blue light will flash and a DPS officer will respond verbally. Give the officer your location, and personnel will be dispatched right away. If you can, tell the dispatcher the nature of the emergency.

Call Box Locations

<table>
<thead>
<tr>
<th></th>
<th>Burns Rec Center NE: Blue-Light Pole</th>
<th></th>
<th>Facilities Management: Call-Box</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Burns Rec Center Pool: Call-Box</td>
<td>17</td>
<td>Founder's Pavilion - World of Wings “WOW”: Call-Box</td>
</tr>
<tr>
<td>3</td>
<td>Burns Gate: Call-Box</td>
<td>18</td>
<td>Gersten Pavilion: Blue-Light Pole</td>
</tr>
<tr>
<td>4</td>
<td>Burns Fine Arts Courtyard: Blue-Light Pole</td>
<td>19</td>
<td>Hannon Loft N: Blue-Light Pole</td>
</tr>
<tr>
<td>5</td>
<td>Children’s Center N &quot;Older Yard&quot;: Call-Box</td>
<td>20</td>
<td>Lot-A (E of Children’s Center): Blue-Light Pole</td>
</tr>
<tr>
<td>6</td>
<td>Children’s Center S “Younger Yard”: Call-Box</td>
<td>21</td>
<td>Lot-H NW: Blue-Light Pole</td>
</tr>
<tr>
<td>7</td>
<td>Communication Arts Loading Dock: Blue-Light Pole</td>
<td>22</td>
<td>Leavey 4 Apartments S: Blue-Light Pole</td>
</tr>
<tr>
<td>8</td>
<td>Daum Hall: Blue-Light Pole</td>
<td>23</td>
<td>Leavey 6 Apartments S: Blue-Light Pole</td>
</tr>
<tr>
<td>9</td>
<td>Del Ray Underground Parking: Call-Box</td>
<td>24</td>
<td>Malone Student Center SW (Lair Patio: Blue-Light Pole</td>
</tr>
<tr>
<td>10</td>
<td>Doheny Hall NE: Blue-Light Pole</td>
<td>25</td>
<td>O’Malley Apartments W Lawn: Blue-Light Pole</td>
</tr>
<tr>
<td>11</td>
<td>Doolan Hall S: Blue-Light Pole</td>
<td>26</td>
<td>Rains Hall NW: Blue-Light Pole</td>
</tr>
<tr>
<td>12</td>
<td>Leavey Field Stairwell: Call-Box</td>
<td>27</td>
<td>Seaver Hall (4 inside, 1 on each floor): Call-Boxes</td>
</tr>
<tr>
<td>13</td>
<td>Leavey Field outside Elevator 1: Call-Box</td>
<td>28</td>
<td>St. Robert’s Hall (4 inside, 1 on each floor): Call-Boxes</td>
</tr>
<tr>
<td>14</td>
<td>Leavey Field outside Elevator 2: Call-Box</td>
<td>29</td>
<td>Sullivan Hall S: Call Box</td>
</tr>
<tr>
<td>15</td>
<td>Drollinger Parking Garage (8 inside): Call Boxes</td>
<td>30</td>
<td>University Hall (12 inside Parking Structure): Call Boxes</td>
</tr>
<tr>
<td></td>
<td>Ignatian Circle at Desmond: Blue-Light Pole</td>
<td>31</td>
<td></td>
</tr>
</tbody>
</table>

Student Health Services (SHS)

Burns Recreation Center
North Side, First Floor
310.338.2881

Student Health Services is located on the first floor of the Fritz Burns Center (located on the north side of the Burns Recreation Center). Office hours are Monday through Friday 8 a.m. to 5 p.m. with extended hours until 7 p.m. on Wednesdays during the academic year. Students are seen by appointment only. To make a same-day appointment, students are advised to call before 9 a.m.

Student Psychological Services (SPS)

Burns Recreation Center
North Side, Second Floor
310.338.2868

Student Psychological Services (SPS) is located on the North side of Burns Recreation Center, second floor. Office Hours are Monday through Friday 8 a.m. to 5 p.m. with extended hours until 7 p.m. on Wednesdays during the academic year. Students are seen by appointment. A therapist is available without an appointment during the day for urgent concerns. After-hours, an on-call therapist is available by accessing the SPS telephone line.
Occasionally, LMU students, faculty and staff may feel uneasy about walking home, waiting for a bus or walking to a vehicle. If you feel uneasy, just look for a DPS patrol officer or phone LMU DPS and wait for personnel to respond.

Campus Access and Patrolling

All LMU community members are required to have an LMU OneCard, which is the official university ID card. The OneCard must be carried at all times while on campus. If for any reason a university official requests that you present your OneCard for identification, you must do so. Your OneCard is the only readily positive means of identifying you as a member of the LMU community.

DPS provides security coverage for all university-related functions as deemed necessary by the chief of DPS.

Students, faculty and staff have access to academic, recreational and administrative facilities on campus. Access to the residence halls is limited to resident students and their guests, in accordance with university policy as stated in the Student Housing Policies. Access to the residence halls by university employees is limited to an “as-needed” basis. Please respect the safety concerns for all who live in the residence halls. Do not attempt to prop open any exit doors as they are alarmed and this is a serious violation of university policy.

The general public may attend educational, cultural and recreational events at specified locations on the LMU campus. The campus library permits public access with certain restrictions on the use of library materials and resources. Computer lab use is restricted to use by LMU students, faculty and staff personnel only.

Public or commercial access to any campus location must be cleared in advance with the appropriate campus official.

Parking on LMU’s campus is restricted and controlled 24 hours a day. LMU charges for parking Monday through Friday, 8am until 8pm. Permits may be obtained by visiting www.lmu.edu/parking or paying as you go through any Pay Station or Parkmobile. For further information on parking regulations, please refer to the Department of Parking and Transportation website at www.lmu.edu/parking.

Los Angeles Police Department and Los Angeles County Sheriff’s Department

LAPD Pacific Division
12312 Culver Blvd
Los Angeles, CA 90066
1.310.482.6334

LASD Marina del Rey Station
13851 Fiji Way
Marina del Rey, CA 90292
310.823.7762

DPS maintains an excellent liaison with the local law enforcement agencies, including cooperating in crime prevention strategies and exchanging information whenever crimes are committed. The police also help to maintain a safer campus by providing extra campus patrols for special events that attract large crowds.

DPS regularly confers with the captain(s) of the local division(s) regarding any police activity at this location. LMU’s DPS seeks cooperation of local law enforcement agencies in collecting crime statistics pursuant to the federal Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act).

In addition, a list of registered sex offenders in California is available at the Los Angeles Police Department and Los Angeles County Sheriff’s Department, or online at http://www.meganslaw.ca.gov.
Loyola Marymount University Emergency Medical Service

Public Safety
Foley Annex
310.338.2893

LMU Emergency Medical Service (EMS) is a student-run volunteer organization comprised of students who are Emergency Medical Technicians (EMTs). EMTs respond to campus emergencies and provide basic first-aid services. If the incident is more serious, the Student Health Center staff and/or 9-1-1 are called to respond.

Lost and Found

Public Safety
Foley Annex
310.338.2893

DPS does its best to return everything that is found on campus to its rightful owner. You can access the found item list online at www.lmu.edu/publicsafety to determine whether your lost item(s) have been turned in to DPS. You may also use this website to report your lost item(s). If your LMU OneCard is missing, report the loss to the OneCard Office and DPS as soon as possible.

Buildings and Grounds

Facilities Management Administration
310.338.2761

The Facilities Management Department maintains university buildings and grounds with a concern for safety and security. DPS and the Residential Housing Association, through patrols of buildings and grounds, informs Facilities Management of potential safety and security hazards, such as broken windows and locks and poorly lit areas.

Public Safety Escort Program

Public Safety
Foley Annex
310.338.2893

During the school year, LMU Escort Program will send DPS officers or specially trained students to accompany students, faculty, staff or guests to their door during available evening hours. Escorts carry two-way DPS radios. When using this service, please allow escorts 5 to 15 minutes to arrive and ask them to show an LMU OneCard. If you need an escort at any time, call DPS at 310.338.2893.
MISSING RESIDENT STUDENTS PROCEDURES

While many missing resident student reports at universities are the result of a student changing their normal routine and neglecting to inform their roommates, friends, and/or family of their whereabouts, Loyola Marymount University takes reports of missing resident students seriously. The university handles missing resident student reports pursuant to the following procedures.

The university defines a missing resident student as any currently enrolled resident student who has not been in contact with roommates, friends, family, faculty or staff for a reasonable period of time (usually a period of 24 hours) and whose whereabouts have been questioned and brought to the attention of a university official.

Any member of the university community who has reason to believe a student residing in on-campus housing has been missing for 24 hours should immediately contact DPS at 310.338.2893.

In addition to registering a general emergency contact, students residing in on-campus housing have the option to identify confidentially one or more individuals to be contacted by the university in the event he/she is determined to be missing for 24 hours, or is otherwise determined to be missing ("Confidential Contact"). A student who wishes to designate a Confidential Contact may do so at the same time he/she provides general emergency contact information or by contacting Student Housing. The Confidential Contact will remain until revoked or changed by the student. The Confidential Contact information will be accessible only to authorized university officials and law enforcement in furtherance of a missing person investigation.

When DPS receives a missing student report, it will promptly initiate an investigation and notify the Dean of Students Office of the investigation. If a student has designated a Confidential Contact(s), the Dean of Students Office will notify the Confidential Contact(s) within 24 hours of the determination that the student is missing. In the event that the missing resident student is a minor (under the age of 18 years) and is not emancipated, the parent or legal guardian, if different than the designated Confidential Contact, will also be notified within 24 hours of the determination that the student is missing. DPS will notify the local law enforcement agencies within 24 hours of the determination that the student is missing.
EMERGENCY RESPONSE AND EVACUATION PROCEDURES

Timely Warning Crime Alert Information

When a violent crime or crime listed in the Clery Act is reported, it is the consistent practice of LMU to notify the chief of DPS, and/or designee, who then notifies, as necessary and applicable, with administrators, Student Affairs, legal counsel and law enforcement agencies, to determine if the circumstances and facts represent an on-going or continuing threat to the LMU community. Once the chief of DPS and/or designee has conferred as necessary and applicable, and a determination is reached that a continuing threat exists, the chief of DPS and/or designee will arrange to disseminate “timely warning” crime alert information through LMU Alert, Student Affairs and/or the university-wide email system to ensure all members of the community are likely to have access to the information. Such alerts shall be provided to students, faculty and staff in a manner that is timely, that withholds as confidential the names and other identifying information of victims and that will aid in the prevention of similar occurrences.

Emergency Response and Evacuation Procedures Statement

LMU has clearly established all four phases of emergency management: preparedness, response, recovery, and mitigation as a priority on our campus. DPS is responsible for leading and coordinating the emergency management program with significant guidance from the LMU Emergency Management Committee, a group of approximately 40 representatives from across campus departments, colleges, and schools and the Building Captain/Emergency Response Team Program, which has active participation of over 250 faculty and staff.

One of the goals of LMU Emergency Management is to empower our community to protect themselves during and immediately following an emergency. To that end, LMU DPS conducts an annual Emergency Preparedness Campaign, dedicating each month of the academic year to one of the following preparedness themes: active shooter, earthquake, fire, flu/communicable disease, tsunami, and general emergencies. Through this campaign, information is made available to the LMU community through innovative programming and public information messaging.

LMU maintains a comprehensive Emergency Operations Plan, which is coordinated and maintained by DPS with significant input from Academic Affairs, Student Affairs, Administration, Business and Finance, and University Relations. The plan includes the expectations of departments during an emergency; department operational responsibilities; the process for establishing incident priorities; Incident Command Structure for field response; and Emergency Operations Center (EOC) procedures and protocols. Throughout the plan, clear assignment of responsibilities is established to specific positions within departments. The university practices and tests the Emergency Operations Plan and response procedures through numerous drills, tabletop, functional exercises and tests of the emergency notification system.

All members of the LMU community are notified that they can report to DPS any situation that may threaten the health or safety of community members. Reports can be filed by calling DPS 310.338.2893 or Ext. 222 from a campus phone; visiting the DPS in Foley Annex; sending an email to hottips@lmu.edu; or submitting a report online at www.lmu.edu/publicsafety. General information about emergency response and evacuation procedures is publicized and available at www.lmu.edu/emergency.

Notification to the LMU Community about an Immediate Threat

DPS responds to, investigates and documents any and all situations that are dangerous or may cause a significant emergency. To facilitate this, LMU DPS supervisors, in addition to leaders throughout campus, have been trained in Incident Command Systems. When a significant emergency or dangerous incident is reported to DPS (such as an earthquake, structure fire, hazardous materials leak, or similar major incident), DPS personnel will respond to the location (if safe to do so) and will relay facts through the radio communication system to dispatch, who in turn will notify DPS chain of command. As necessary, LMU DPS coordinates its response with the Los Angeles Police Department and the Los Angeles Fire Department in addition to other local agencies depending on the nature of the event.

The highest-ranking DPS staff person who is on campus will be notified of the facts gathered from field personnel (and outside agencies, if applicable). If necessary, he/she may convene department representatives and/or outside agencies that may have a role in confirming the incident, responding to it, and/or managing the recovery. When he/she has enough information to verify that a legitimate emergency or dangerous situation exists, he/she will immediately initiate the emergency notification/timely warning process.

If it is unsafe for DPS personnel to respond to the scene, as in the case of an active shooter on campus, the highest-ranking DPS staff person will need to verify that a legitimate emergency or dangerous situation exists based on information provided through reports from witnesses.

When it is confirmed that there is a legitimate emergency or dangerous situation (even if all pertinent details are unknown or unavailable), the highest-ranking DPS staff person on campus, without delay and taking into account the safety of the community, will determine the content of the notification and initiate the notification system process, unless notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

The university has overlapping means of communication for use during emergency situations, including LMU Alert (automated email, text messages, and phone calls), public address announcements through all campus VOIP phones, bullhorns, and social media. DPS will also post updates online at www.lmu.edu/emergency and University Relations may post information on the LMU homepage (www.lmu.edu). Since spring 2012, all registered students are required to enroll in LMU Alert, which includes the automated email, text message, and phone calls to personal devices. Other members of the community, including faculty, staff, and members of on-campus religious communities, vendors, contractors, and Children’s Center parents can register and update their LMU Alert contact information at www.lmu.edu/alert. Further, all faculty and staff automatically receive LMU Alert email messages and phone calls on LMU-issued cellphones.
DPS is responsible for issuing the primary notification to the campus community through LMU Alert and the public address system; the highest-ranking DPS staff person on campus will assign the notification task(s) to one or two qualified, trained DPS representative(s). The highest-ranking DPS staff person on campus will consult with the vice president of Communications and Government Relations or designee to determine which of the two departments will assign the task of issuing the emergency hotline initial message and all updates. Notifications via the university website and the official university social media accounts are the responsibility of the Vice President of Communications and Government Relations or designee. The highest-ranking DPS staff person on campus will assign somebody to notify the Vice President of Communications and Government Relations about the incident and the messaging that will be issued through LMU Alert and the public address system, so they may maintain consistent messaging on the website and social media. Subsequent notifications via LMU Alert and the emergency hotline may be made by DPS or the Vice President of Communications and Government Relations or designee; this is determined per each incident by the highest-ranking DPS staff person on campus and the Vice President of Communications and Government Relations or designee.

LMU will notify the entire campus community if there is a potential that the whole campus or a large segment of the community may be threatened by an incident. LMU may also choose to notify only a segment of the population if the nature of the incident and/or the potential impact is confined. The vice president of Communications and Government Relations may consult with the chief of DPS to determine if the larger community (e.g., neighbors) needs to be notified. If so, the vice president of Communications and Government Relations or designee will issue approved messaging via email to those neighbors who have voluntarily provided the university with their contact information.

Procedures for Testing Emergency Response and Evacuation

LMU tests emergency response and evacuation procedures in housing and non-housing buildings every year to educate and train building occupants on evacuation procedures, emergency exits, the sound of the fire alarm and the location of the safe refuge area; test the operation of fire systems; and practice response procedures.

Through Student Affairs, all Residence Halls participate in an evacuation drill one time per semester (twice per academic year). In concert with the Building Captain and Emergency Response Team program, the DPS coordinates and conducts evacuation drills of office suites and non-housing building throughout the year, monthly drills for the Children’s Center, and summer drills for conference/event guests.

Most evacuation drills are unannounced and are conducted by DPS in coordination with Residence Life or the Building Captain, with support from Facilities Management and Parking and Transportation.

DPS and Residence Hall staffs or the Building Captain (as applicable) evaluate and document egress and behavioral patterns during each drill, when possible. Facilities Management evaluates the operation of the fire system.

Following all drills, participants are convened at the Safe Refuge Area to debrief and/or receive additional tips and information. Different methods are used depending on the nature of the building and the size of the group. DPS, with input from the Residence Hall staff or Building Captains, evaluates each drill and determines necessary corrective actions.

DPS conducts one campus-wide emergency drill annually. On October 17, 2013, in accordance with the USGS Great California Great Shakeout, DPS coordinated an earthquake drill, which tested individual preparedness for an earthquake (with particular emphasis on a catastrophic event), providing classes, offices, dining facilities, William H. Hannon Library, Burns Recreation Center and other areas on campus with an opportunity to learn about and collaborate on potential safety and preparedness actions. This exercise allowed DPS to test LMU Alert and the public address system.

To promote involvement in the drill, DPS hosted a preparedness fair, including representatives from local emergency management and related organizations provided training, preparedness and response information, and supplies to participants. A detailed evaluation and analysis was conducted of the fair and the campus-wide drill, and a thorough After Action Report and Corrective Action Plan was developed for and approved by the Emergency Management Committee.

DPS also conducts one emergency response exercise annually. On June 28, 2013 DPS coordinated a tabletop exercise focused on an extended power outage caused by a significant earthquake. This exercise was independently evaluated and an After Action Report and Corrective Action Plan was developed and implemented by the Emergency Management Committee.

Every emergency drill and exercise is documented, including the date, time, description, whether it was announced or unannounced, a count of the target population, and the location. All drill and exercise records are retained by DPS.

Personal safety tips can be found online at www.lmu.edu/emergency. Additionally, throughout the year, this information is provided through training sessions, events, activities, student media, and a number of other outreach efforts.
Crime prevention is a high priority at LMU. Living in a large city requires students, faculty and staff to practice sound crime prevention techniques when walking at night, riding public transportation, safeguarding property or the like. A DPS manager or investigator follows up on all reports of criminal activity by contacting the complainant to ensure that a thorough investigation is conducted. Where appropriate, local law enforcement referrals are made.

Crime prevention lectures concerning personal property and safety are presented to various groups and campus organizations. During orientation week, the University begins this educational process by sharing crime prevention information to incoming students. Throughout the year, DPS offers a variety of programs on specific ways to safeguard one’s property and person. Safety and security information and training are continually provided to students, staff and faculty through bulletins and crime alerts.

Useful tips on crime prevention are available from LMU’s DPS via informal lectures that can be scheduled for any size group. DPS also offers support in the event a community member must report a crime to local law enforcement agencies and will assist with such a report.

The University offered the following primary prevention and awareness programs for all incoming students in 2013:

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<thead>
<tr>
<th>Name of Program</th>
<th>Date Held</th>
<th>Audience</th>
<th>Issues Addressed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Santa Monica Rape Treatment Center Training</td>
<td>August 2013</td>
<td>Resident Advisors</td>
<td>Tour of facility with overview of process check in process for rape victims and Bystander Intervention training with LaShonda Coleman.</td>
</tr>
<tr>
<td>From Hooking Up to Breaking Up</td>
<td>August 2013</td>
<td>Student Leaders (RAs ASLMU, Student Managers, Peer Educators)</td>
<td>A keynote with writer Chloe Angyal addressing the complications of creating and maintaining healthy relationships on college campuses today.</td>
</tr>
<tr>
<td>I spent a Year Watching Rom-Coms, and This is the Crap I Learned</td>
<td>August 2013</td>
<td>Student Leaders (RAs ASLMU, Student Managers, Peer Educators)</td>
<td>A conference session with writer Chloe Angyal on the unhealthy messages and lessons that are learned through relationships depicted in movies and television.</td>
</tr>
<tr>
<td>Core Values Conversations</td>
<td>September 2013</td>
<td>First Year Residential Students</td>
<td>Small dialogue groups led by the Resident Advisors, Resident Directors and Resident Ministers on University values, personal values and relationships.</td>
</tr>
</tbody>
</table>

The University offered the following ongoing awareness and prevention programs for students in 2013:

<table>
<thead>
<tr>
<th>Name of Program</th>
<th>Date Held</th>
<th>Audience</th>
<th>Issues Addressed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Consent: You Getting Any</td>
<td>October 2013</td>
<td>Student Leaders (Greek E-Board, Student conduct Appeals Board, RAs)</td>
<td>A training with consent educator Jaclyn Friedman to discuss what is consent, the areas of consent with which students most frequently grapple and how, as student leaders, they can create change on campus.</td>
</tr>
<tr>
<td>Yes Means Yes….I Think?</td>
<td>October 2013</td>
<td>Campus Community</td>
<td>Creating a Healthy Culture of Consent on Campus: A keynote with consent educator Jaclyn Friedman addressing what is consent and the areas of consent with which students most frequently grapple.</td>
</tr>
<tr>
<td>Misconduct &amp; Consent Training</td>
<td>October 2013</td>
<td>Women's Basketball Team</td>
<td>A small dialogue led by Briana Maturi, coordinator of the Healthy Relationships Initiative, on defining misconduct, understanding consent and discussing how this impacts the campus community.</td>
</tr>
<tr>
<td>The Gentlemen’s Club: Becoming a Legendary Man</td>
<td>October 2013</td>
<td>Male Student Leaders (RAs, Greek Organizations, Student Government)</td>
<td>A dialogue with national speaker David Coleman on being a man on campus and navigating relationships, understanding consent and perpetuating respect.</td>
</tr>
</tbody>
</table>
**The Dating Doctor Will See You Now**  
October 2013  
Campus Community (required attendance, Greek Life and Student Athletes)  
A keynote with national speaker David Coleman on defining healthy relationships, recognizing unhealthy relationships and learning how to date rather than hooking up.

**The Hook Up Culture: An Open Discussion**  
November 2013  
Campus Community  
A workshop conducted by the Intercultural Facilitators on defining hooking up and the nature of the hook up culture on campus.

The University offered the following Sexual and Interpersonal Misconduct Trainings, Programs and Resources for Professional Staff:

<table>
<thead>
<tr>
<th>Name of Program</th>
<th>Date Held</th>
<th>Audience</th>
<th>Issues Addressed</th>
</tr>
</thead>
<tbody>
<tr>
<td>5th Annual Higher Education Case Management Roundtable: A conference with featured keynote by Dr. Reid Meloy</td>
<td>June 2013</td>
<td>Judicial Affairs Staff Representative</td>
<td>Campus threats to safety: Potential violence by acquaintance and stranger stalkers</td>
</tr>
<tr>
<td>Santa Monica Rape Treatment Center Training and Visit, including a tour of the facilities</td>
<td>July 2013</td>
<td>Residence Life and Judicial Affairs Professional Staff</td>
<td>How to assist students who report sexual and interpersonal misconduct on campus.</td>
</tr>
<tr>
<td>Student Affairs Resource Administrators (SARA) Training</td>
<td>August 2013</td>
<td>Student Affairs Resources Administrators (SARAs)</td>
<td>Protocols and procedures for supporting complainants and respondents in cases of sexual and interpersonal misconduct.</td>
</tr>
<tr>
<td>LMU Judicial Affairs and Sexual Assault Cases</td>
<td>August 2013</td>
<td>President’s Senior Leadership</td>
<td>A presentation and discussion on how the University and Judicial Affairs handle cases of sexual assault.</td>
</tr>
<tr>
<td>Sexual and Interpersonal Misconduct Policies</td>
<td>August 2013</td>
<td>Student Affairs, SARAs, DPS, Title IX Coordinator, Human Resources staff and Student Conduct Committee members</td>
<td>A presentation by LMU General Counsel addressing current issues on campuses around the country, and implementation of new federal regulations pursuant to Title IX and the Reauthorization of the Violence Against Women Act.</td>
</tr>
<tr>
<td>Making Relationships Matter</td>
<td>September 2013</td>
<td>Division of Student Affairs</td>
<td>Divisional keynote address by Bishop Bennett and panel with Student Affairs staff addressing how staff members can engage students in conversations about creating and maintain health relationships.</td>
</tr>
<tr>
<td>Creating a Culture of Consent</td>
<td>October 2013</td>
<td>Division of Student Affairs</td>
<td>A roundtable conversation with consent educator Jaclyn Friedman discussing how educators can engage students in conversation about consent and understanding consent.</td>
</tr>
<tr>
<td>A Conversation on Consent</td>
<td>October 2013</td>
<td>Student Affairs Management Team &amp; Healthy Relationships Task Force</td>
<td>A roundtable discussion led by Jaclyn Friedman about how Universities are addressing consent on campus.</td>
</tr>
<tr>
<td>Engaging our Students in Conversations about Love and Relationships On Campus</td>
<td>October 2013</td>
<td>Division of Student Affairs</td>
<td>A roundtable led by national speaker David Coleman on how University staff can engage students in conversations about how to create and maintain healthy relationships.</td>
</tr>
<tr>
<td>Victim Behavior Training</td>
<td>November 2013</td>
<td>Judicial Officers, DPS, Title IX Coordinator, SARAs, Student Conduct Committee</td>
<td>A presentation led by Harriet Kerr of the Santa Monica Rape Treatment Center on the behaviors and needs of victims of sexual assault.</td>
</tr>
<tr>
<td>The Integrated and Coordinated Approach to Title IX Compliance</td>
<td>November 2013</td>
<td>Judicial Affairs, Residence Life staff and Title IX Coordinator</td>
<td>A webinar hosted by Pepper-Freeh Group discussing the support and investigation of student claims that violate Title IX, including a discussion of the Campus SaVE Act, Clery Act and Campus Security Authorities.</td>
</tr>
<tr>
<td>Event Description</td>
<td>Date</td>
<td>Organizers</td>
<td>Description</td>
</tr>
<tr>
<td>---------------------------------------------------------------------------------</td>
<td>------------</td>
<td>----------------------------------------------------------------------------</td>
<td>-----------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Sexual Assault Protocols &amp; Procedures</td>
<td>November 2013</td>
<td>Residence Life Team</td>
<td>A webinar discussing recommendations for campus administrators around responding to incidents of sexual assault on campus.</td>
</tr>
<tr>
<td>Title IX Training Workshop</td>
<td>December 2013</td>
<td>Judicial Affairs staff and Healthy Relationships Initiative Coordinator</td>
<td>A full-day training by higher education lawyers specializing in Title IX covering the nuances of sex-based harassment and sexual violence, formulating an effective response, designing and implementing a fair and compliant process, and conducting an effective campus investigation.</td>
</tr>
<tr>
<td>Beyond Victim Blaming: Examining the Connections Between Alcohol &amp; Sexual Assault on Campus</td>
<td>December 2013</td>
<td>Judicial Affairs Staff, Residence Life Staff, Healthy Relationships Task Force, Dean of student's Office Staff</td>
<td>A webinar hosted by EverFi exploring how alcohol contributes to sexual violence on college campuses and suggesting practical implications for campus administrators.</td>
</tr>
</tbody>
</table>
PREVENTING THEFT

LMU has a program to deter theft by permanently identifying valuables. Contact DPS for assistance with an engraver to mark all of your valuable property. Keep a good photograph of anything you cannot engrave. You should also keep an up-to-date property inventory that includes detailed descriptions of the property, including model and serial numbers.

Precautions in residence halls and off-campus housing

The University OneCard security system controls access to residence halls via cardreaders. An extra security feature for residents includes a 4-Digit PIN Code when accessing these cardreaders. There are certain precautions you should take to prevent burglary whether you live on or off campus. Keep your apartment, room or suite door locked at all times. Secure any valuables left inside, and never leave cash in your room. When you go out, lock your doors and windows. Always keep your keys and OneCard with you. Do not leave them under a mat or in your mailbox. Make sure your name, address and phone numbers are not on your key ring. If your keys or OneCard are lost or stolen, inform DPS at once. If you live off campus and your keys are lost, change your locks immediately.

Change all of the locks when you move into an off-campus apartment. Do not leave any indications that you are not at home when leaving. Do not let anyone you do not know into your lobby. If you are suspicious of any person in a public area of your building, notify the residence staff or DPS at once. Do not confront the suspicious person. If you receive an obscene or harassing phone call, hang up immediately. If the caller persists, contact DPS. Bear in mind your own safety is worth much more than your property. Never take any personal risk that you can avoid. At the same time, however, it may be a good idea to obtain personal property insurance. This covers breakage and other damage to your property, as well as theft.

Precautions in libraries and common areas

Never leave your belongings unattended. Make sure you keep your bag, laptop or purse where you can see it, not on the floor by your feet or on the back of your chair. Do not keep valuable items in your coat pocket. Report any suspicious persons to DPS immediately.

Protecting your vehicle or bicycle

Park your car in well-lit and busy areas. If you park in a commercial lot or garage with valet attendants, leave only the ignition key with the attendant. Always lock your car, even when you leave it briefly. Do not leave luggage, packages or other valuables inside that might tempt a thief. If your vehicle is equipped with an alarm system, use it. If it does not, consider purchasing one.

Always lock your bicycle. A key operated, steel U-shaped lock is recommended. Be sure to use your lock to secure at least your back wheel and frame to a bicycle rack or similar immobile object. On campus, use only authorized bicycle racks. Never lock your bicycle by the front or back wheel alone. Also, lock your bicycle in a well-lit area where pedestrian traffic will discourage theft.

Physical security for computers

Help prevent computer theft by getting your computer secured. Universal notebook security cables and computer recovery software is recommended.

Digital security

Always protect your digital information located on your computer or mobile device by using a strong password that only you know. Never share your password with anyone. Immediately delete all suspicious emails. No legitimate business or government agency will ever ask for personal information via email or phone unless you initiate the contact.

Solicitors in residence halls and off-campus housing

If you are approached by an unknown solicitor, politely, and firmly if needed, decline the request or product that is presented. If you are approached by an unknown solicitor in a residence hall, contact DPS immediately.
PERSONAL SAFETY

There are several precautions you can take in your apartment, room or suite to help ensure your safety. Remember, DPS and local law enforcement agencies are here to protect you. If you feel threatened in any situation, contact them right away. Have your OneCard and/or keys ready as you approach your building and/or vehicle. If you come home and it looks as if someone has entered your room or apartment in your absence, do not go inside. If on campus, call DPS. If off campus, call local law enforcement or dial 9-1-1. If someone is loitering outside or inside your building, or if you think you have been followed home, call DPS or the local law enforcement agency. It is better to be careful than to take an unnecessary risk. If a stranger knocks at your door, do not let them in. In residence halls, call DPS for assistance. Always ask to see identification before admitting anyone you do not know. Use only your last name and first initial on your door and mailbox. List your phone number the same way. It is recommended you do not give your personal information through public forums such as social media. Draw all curtains and blinds after dark and never dress or undress in front of the window. The public areas of your building should be well lit. Notify DPS or your landlord if they are not. Check to see who is inside the elevator before entering. Wait for an empty or a crowded elevator rather than riding alone with a stranger. Stand near the control panel. If you are threatened, press the emergency button or as many floor buttons as possible.

On the Street

Try not to walk alone after dark. Take the Lion Express or use the LMU Escort Program. If walking alone, always be aware of your surroundings. Walk in well-lit areas, and avoid quiet side streets or alleys. Do not carry more cash than you need. If you must carry a purse, keep it close to your body and do not resist if it is snatched. If your wallet is stolen, cancel your credit cards and your checking account at once, and report the incident to local law enforcement.

Los Angeles maintains beautiful parks. When entering remote areas in parks, be alert and avoid potentially dangerous situations. If someone is following you on foot, remain alert. Look behind you, cross the street and ask for help. If you are being followed by car, turn around and walk in the opposite direction. Try to get the license plate number and call the police. If a driver stops to ask directions, do not approach his or her car. Do not worry about appearing rude.

When using automatic bank teller machines (ATMs), always be aware of the people around you. Be especially careful if the ATMs are located directly on the street. Try to use ATMs during daylight hours. If you are suspicious of any person near the ATM, do not continue the transaction. Try to have a friend accompany you to ATMs.

Public Transportation

If you are traveling by public transportation, have your payment ready before you go to the stop. Try to stay near people at all times and pick a bus that is occupied by other passengers. If you are suspicious of anyone, notify the driver. Plan your route before you leave. Taxis are the safest — though most expensive — way to travel at night. If possible agree on a price with the driver before you begin the trip. When you are dropped off at your destination, have the driver wait for you to enter your building.
CAMPUS FIRE SAFETY

In accordance with the Higher Education Opportunity Act (Public Law 110-315) of 2008, LMU is providing mandatory fire safety information as part of this Annual Report. (Detailed fire data for all on-campus student housing facilities can be found at the end of this report).

Fire Statistics

All reports of fires and fire alarms are maintained in a database within the LMU DPS. Data collected includes, but is not limited to, the building name; time and date of fire; the number and cause of each fire; any and all injuries; any fatalities; and dollar values for property damaged by the fire (as assessed by LMU Risk Management).

Listed below are the non-emergency numbers to call to report fires that have already been extinguished in on-campus student housing, you are unsure whether DPS may already be aware. If you find evidence of such a fire or if you hear about such a fire, please contact one of the following:

Public Safety
310.338.2893

Student Housing Office (SHO)
310.338.2963

When calling, please provide as much information as possible about the location, date, time, and cause of the fire.

Description of Student Housing Fire Systems

Residence halls are equipped with fire alarms, smoke alarms, fire extinguishers, and emergency exit doors. Eleven of the 19 residence halls are equipped with a sprinkler system. Apartment buildings are equipped with fire alarms, local smoke alarms, and fire extinguishers. The two single family dwellings are equipped with local smoke alarms and fire extinguishers.

Fire Safety & Training

DPS conducts in-depth fire safety training with the Residence Life Staff during annual summer Resident Assistant (RA) training. Sessions are held covering emergency response, fire safety, fire evacuation protocol, and the role of an RA in any fire emergency.

The RAs also receive basic training on fire extinguisher use and fire extinguishing techniques so they will know how to respond if they are in the vicinity of the fire and it is safe to do so. The RAs are then responsible for training their residents on fire and emergency evacuation protocol in their floor meetings at the beginning of the year. The RAs play an active role in the fire drills conducted by the Professional Residence Life Staff in collaboration with DPS and Facilities Management. Residents are not notified of the time or date of the fire drills.

DPS hosts an annual Emergency Preparedness Campaign focusing on a wide variety of topics, including fire safety. Student Affairs and Residence Life representatives participate in the campaign programming to ensure accurate and timely information is provided to Residence Hall staff and students. DPS conducts specific Emergency Preparedness training on an ongoing basis. The training is open to the entire university community and covers prevention, preparedness and safety tips related to fire, earthquake, power outage and active shooter, along with other amps and other resources available on the Internet at www.lmu.edu/emergency.

Fire Safety Policies & Procedures

Student Housing policies and community expectations reflect the belief that everyone living in university housing plays a role in maintaining an environment conducive to healthy living and learning. Residents must abide by these policies.

Guidelines for Drills

1. The RD of the building must be present.
2. The drill occurs after 8 p.m.
3. Facilities Management and Resident Services will have a staff member onsite during the drill.
4. Public Safety will be onsite.
5. The drill is run by the RD of the building in conjunction with a Public Safety Officer.
6. All students are expected to evacuate the building.
7. The RA staff should be in their room.
8. RA staff should evacuate when the alarm sounds.
9. RS staff and the RD should convene at the designated Safe Refuge Area (and guide their residents to do so) where they will take roll and await further instructions from DPS.

10. The RD will coordinate some type of educational program for the residents concerning the drill.

11. The RD is expected to meet with the residents in the designated safe refuge area and discuss the drill.

### Cooking

In compliance with Health and Safety Codes, cooking is permitted only in the apartments. Residents in residence halls may use hot pots or coffee pots. All other cooking equipment, including, but not limited to, use of rice cookers, steamers, electric frying pans, electric grills, portable stoves and toaster ovens is not permitted. Free standing microwave ovens are available in residence hall common areas and are not permitted in the residence hall rooms.

### Decorating

- **A.** Only non-marring adhesives may be used to hang posters, pictures and other decorations. Stickers and decals may not be applied to any surface such as windows, furniture, walls or doors. Dartboards are prohibited. No decorations of any kind should be placed on or hung from the ceiling. Also, no decorations of any kind may be placed across hallways or walk spaces. Because of the unstable nature of the Southern California terrain, stacking of any type of item or container on the windowsills is prohibited.
- **B.** Residents may not install or place objects, appliances or equipment in or on windows, walls, sills, roofs or ledges. Prohibited objects/equipment include, but are not limited to, televisions, satellite dishes, air conditioners, lights, shelving, plants, shoes and clothing.
- **C.** All decorations should reflect University standards and values and comply with University policy. Posting of stolen or unauthorized signs and signs of promotional material involving alcohol or other drugs, including empty alcohol containers/packaging, is not permitted.
- **D.** Cut or live trees are prohibited.
- **E.** Residents may not paint any part of their room or apartment. Contact paper is also prohibited when decorating part of the room as it is difficult to remove and may cause damage.
- **F.** Candles are prohibited.

### Smoking/Non-Smoking

- **A.** Smoking, including the use of unregulated nicotine products (e.g. “e-cigarettes”), is not permitted in University Housing facilities.
- **B.** No smoking is permitted within 25 feet of a building.
- **C.** Hookahs may not be smoked in or adjacent to any University Housing facility. Please contact Student Leadership and Development for policies and procedures for using hookahs in designated areas. Fully disassembled hookahs may be stored in University Housing facilities. However, having a fully or partially assembled hookah in your room or apartment is subject to disciplinary action.

### Fire Safety

- **A.** University Housing facilities are smoke-free environs.
- **B.** Use only Underwriter’s Laboratory (UL) approved electrical appliances and equipment, including power strips and extension cords.
- **C.** Do not throw cigarettes or matches in trash cans or recycling cans.
- **D.** Halogen lamps are not permitted in University Housing facilities.
- **E.** Open flames of any type, the burning of incense, candles, coals, possession of combustible chemicals, including propane and other fuels are not permitted.
- **F.** Power strips or surge protectors must be used in the event that the number of electrical appliances exceeds the number of electrical outlets. These must be UL approved, with a circuit breaker.
  - a. Extension cords with a surge protector or circuit breaker are allowed in the residence hall and apartments.
  - b. Power strips, extension cords or surge protectors must be plugged directly into the wall and should not be used in a series (i.e. one plugged into another).
c. The use of multiple (“octopus”) electrical adapters and ungrounded electrical appliances are not permitted inside or within 25 feet of University Housing facilities.

d. Extension cords or surge protectors with signs of damage or overheating, including the use of electrical tape, are prohibited.

e. Major appliances such as, but not limited to, refrigerators, microfridges, coffee pots and microwaves must be plugged directly into the wall outlet and not into a surge protector or power strip.

f. Extension cords should not run through openings in walls, ceilings or doorways, be attached or fixed to any surface, or run under carpets or flooring. Items such as loose clothing, papers, books or debris should not lie over or near surge protectors, power strips or extension cords.

G. Do not leave electrical appliances unattended.

H. Personal barbecues are prohibited.

I. Space heaters and heating blankets are not permitted.

J. Walls should not have decorations that cover more than 50% of the surface.

K. Hookahs may not be smoked in or adjacent to any University Housing facility. Please contact Student Leadership & Development for policies and procedures for using hookahs in designated areas. Fully disassembled hookahs may be stored in University Housing facilities. However, having a fully or partially assembled hookah in your room or apartment is subject to disciplinary action.

L. Fire extinguishers are located throughout the residence halls and apartment buildings. They are to be used only in the event of a fire.

M. When an alarm sounds, the building must be evacuated.

N. Do not tamper with the Firelife safety equipment. This includes, but is not limited to, removing the smoke detector or its battery from the wall. Individuals who are found tampering with the fire alarms or equipment will be subject to disciplinary action. Disciplinary sanctions may be levied through the judicial process. The disciplinary sanction may vary from warning, to eviction, to dismissal from the university.

O. All hallways and walkways must be kept clear to allow for safe entrance and exit to all individual rooms and apartments.

P. Bathroom doors in the suites may not be locked or blocked from the bathroom side.

Q. To enhance the safety of LMU residents, fire sprinklers have been installed in many of the residence halls. Nothing may cover, be attached to or hung from any part of the fire sprinkler system, including, but not limited to, sprinkler heads, cages and pipes. LMU is not responsible for damage caused by the fire sprinkler system.
ALCOHOL AND OTHER DRUG USE POLICY

The possession, use, sale or the furnishing of alcohol on the university campus is governed by LMU’s Alcohol Policy and California state law. The enforcement of alcohol laws on-campus is the primary responsibility of DPS. The possession, use, sale, manufacture or distribution of any controlled substance is illegal under both state and federal law. Such laws are strictly enforced by the LMU DPS.

Violators are subject to university disciplinary action, criminal prosecution, fine and imprisonment. It is unlawful to sell, furnish or provide alcohol to a person under the age of 21. The possession or use of alcohol by anyone under 21 years of age is illegal. It is a violation of the LMU Alcohol Policy for anyone to consume or possess alcohol in any public or private area of campus without prior university approval. Individuals, organizations or groups violating alcohol/substance policies or laws may be subject to sanctions as set forth in the Student Conduct Code and/or criminal prosecution, fine and imprisonment.

**Entire alcohol and drug policy available in Community Standards booklet.**

Alcohol and Other Drug Abuse Information

The university has developed a program to prevent the illicit use of drugs and the abuse of alcohol by students, faculty and staff. The program provides services related to drug use and abuse including dissemination of informal materials, educational programs, counseling services, referrals and university disciplinary actions.

Alcohol and Other Drug Education

1. The Employee Assistance Program provides confidential service by experienced clinicians. They can help faculty/staff members and their household members deal with issues such as depression, marital and family issues and substance abuse.
2. Heads UP is a campus-wide responsible drinking project. The mission is to promote a safe and healthy lifestyle among all students and to intervene with high-risk students to reduce dangerous levels of drinking and the incidence of problems resulting from heavy consumption.
3. Cura Personalis – June Orientation - First Year Experience reviewed conduct code regarding underage drinking and drug use.
4. Drunk Driving Awareness Event – Fall 2013 – Sigma Lambda Beta hosted MADD, LAPD, and DPS who offered presentations about consequences of drinking and driving.
5. Leading with Values Retreat – September 2013 - Pi Beta Phi presentation regarding drug and alcohol safety.
6. LMU requires all first-year students to complete Think About It, by Campus Clarity.
7. Al-Anon – During the academic year, the Health Center and the Department of Judicial Affairs jointly sponsor a weekly meeting open to all LMU community members.

University Disciplinary Actions

A violation of any law regarding alcohol and other drug use or possession is a violation of the university’s Student Conduct Code and a violation of state and federal law and will be treated as a separate disciplinary matter by the university.
STUDENT-ON-STUDENT SEXUAL AND INTERPERSONAL MISCONDUCT POLICY AND PROTOCOL

I. Introduction

LMU recognizes the significant, unacceptable and nationwide existence of sexual and interpersonal misconduct on college campuses. LMU is dedicated to the prevention of such misconduct and to providing a caring, supportive and effective response when such misconduct occurs. Accordingly, LMU encourages students and University community members to report such misconduct so that the University can take appropriate responsive action.

Title IX of the Education Amendments of 1972 ("Title IX") is a federal civil rights law that prohibits discrimination on the basis of sex in education programs and activities. Under Title IX, discrimination on the basis of sex can include student-on-student Sexual Harassment or sexual misconduct including sexual violence, rape, Sexual Assault, sexual battery, sexual coercion, Sexual Exploitation and unwelcome intrusion into another's sexual seclusion or privacy, as well as interpersonal misconduct including Dating Violence, Domestic Violence and Stalking. The Division of Student Affairs has established this Student-on-Student Sexual & Interpersonal Misconduct Policy & Protocol to assist and respond to complaints of student-on-student sexual misconduct and interpersonal misconduct.

Students should report all forms of Sexual Harassment, sexual misconduct (student-on-student; student and non-student; faculty/staff-on-student) and interpersonal misconduct by filing a report with the LMU Department of Public Safety, (310) 338-2893/222 emergency line on campus.

In addition, a Judicial Affairs/Student Conduct Code case for alleged student-on-student Sexual Harassment, sexual misconduct or interpersonal misconduct will be initiated and adjudicated.

Sexual Harassment, sexual misconduct, or interpersonal misconduct involving a Student and any non-student in the University community is handled under the LMU Discriminatory Harassment and Complaint Process. Further information about the LMU Discriminatory Harassment and Complaint Process including the making and processing of complaints thereunder may be found at http://www.lmu.edu/Assets/Student+Affairs+Division/Judicial+Affairs/Discriminatory+Harassment+and+Complaint+Process.pdf.

All persons, including University faculty and staff, are prohibited from taking any retaliatory action against any other member of the University Community including, but not limited to, the Complainant, Respondent or witnesses to an alleged incident of Sexual Harassment, sexual misconduct or interpersonal misconduct. Any student engaging in any retaliatory action(s) will be subject to discipline under the Student Conduct Code and appropriate sanctions for determined violations may include dismissal from the University. Retaliation by non-students will be adjudicated and determined in accordance with the LMU Discriminatory Harassment and Complaint Process. Any Student who believes that they have been retaliated against for having filed, or being named in, a complaint for Sexual Harassment, sexual misconduct or interpersonal misconduct or having participated in the investigation of such a complaint, should promptly notify the Department of Public Safety at (310) 338-2893 (x82893 from campus phone). Any person who believes that they have been retaliated against by a staff member should notify Human Resources at (310) 338-5118. Any person who believes that they have been retaliated against for the above mentioned reasons by a faculty member on behalf of the University should notify Academic Affairs at (310) 338-2733.

For additional information on sexual and interpersonal misconduct awareness, prevention and training, including bystander intervention, programming and events on campus intended to bring awareness to these issues and opportunities for you to get involved, please visit the LMU CARES office online: http://studentaffairs.lmu.edu/healthwellness/cares/, or contact Briana Maturi, Special Assistant to the Senior Vice President of Student Affairs, (310) 338-2885.

II. Policy

A. Under Title IX, Sexual Harassment is broadly defined as unwelcome conduct of a sexual nature. It includes unwelcome sexual advances, requests for sexual favors and other verbal, nonverbal or physical conduct of a sexual nature including sexual violence. This policy applies to all students, regardless of sexual orientation or gender identity. Under this policy, sexual misconduct includes all forms of sexual harassment under Title IX including sexual violence, such as rape, sexual assault, sexual battery and sexual coercion. Interpersonal misconduct includes Dating Violence, Domestic Violence and Stalking. All forms of sexual misconduct and interpersonal misconduct are unacceptable and will not be tolerated. Any student alleged to have participated in sexual misconduct or interpersonal misconduct will be referred to Judicial Affairs and, if found responsible, will be subject to disciplinary action. Complainants of sexual misconduct and interpersonal misconduct are not required to be members of the LMU community; they may be third parties, or others unaffiliated with the University. Outcomes related to sexual and interpersonal misconduct cases run the full spectrum as outlined in Section V of the Student Conduct Code, and include disciplinary warning through suspension or dismissal from the University.

B. All alleged incidents of student-on-student sexual misconduct and interpersonal misconduct will be adjudicated in accordance with the Student Conduct Code utilizing the preponderance of the evidence standard. Student Conduct Code proceedings shall be prompt, fair and impartial and adjudicated by officials that have received regular training regarding incidents of this nature.

C. In cases alleging Sexual Harassment/sexual misconduct and interpersonal misconduct including Dating Violence, Domestic Violence and Stalking, the Senior Vice President for Student Affairs or a designee may take interim measures, including, but not limited to, academic, residential, transportation and/or employment accommodations, intended to ensure the well-being of the Complainant, the Respondent, the
investigatory process and/or the University community while the complaint is being investigated and prior to the determination on the charge. Any such interim measures shall not be referred to or offered as evidence at the hearing on the underlying charge. Any such interim measures shall be designed and implemented in a manner intended to achieve their purpose while at the same time limiting, to the extent practicable, any adverse effect to the Complainant’s and/or Respondent’s educational program.

D. No Contact Orders (NCO) will also be utilized by the Department of Public Safety both during the investigation and through the completion of the disciplinary process. Both parties will be expected to sign a document stating their awareness of the NCO and the stipulations of no contact.

E. In line with the Good Samaritan Policy found in this Community Standards Booklet, violations of the Student Conduct Code regarding underage or excessive consumption of alcohol or use or possession of illegal substances will not be utilized to commence disciplinary proceedings against a Complainant if the information is divulged through the process of reporting sexual misconduct or interpersonal misconduct. The University does reserve the right to refuse to grant amnesty to reporters under certain extenuating circumstances. Criminal investigations and other police action may still occur at the discretion of the law enforcement agency responding to the incident.

F. Student Conduct Code proceedings respecting alleged incidents of sexual misconduct and interpersonal misconduct will in the first instance be adjudicated by a panel of not less than two staff Judicial Officers. These Judicial Officers will be regularly trained in the adjudication of these types of incidents and will schedule individual meetings with both parties and witnesses regarding the alleged violation. Students will not be permitted to cross-examine each other or witnesses through the Student Conduct Code process.

All Judicial Officers receive training regarding the adjudication of sexual and interpersonal misconduct. For information regarding what training is conducted please visit the LMU CARES office online: http://studentaffairs.lmu.edu/healthwellness/cares/, or contact Briana Maturi, Special Assistant to the Senior Vice President of Student Affairs, (310) 338-2885.

G. Prior sexual history of Complainant or Respondent with people outside of each other will not be utilized as evidence in these disciplinary proceedings.

H. Once a Student Conduct Code determination of the charges has been made, a determination notification letter will be concurrently sent to Complainant and Respondent.

III. Definitions

A. For purposes of this policy, Sexual Assault is defined as engaging in sexual intercourse, or any of the sexual activities listed below, with another person without that person’s consent. Sexual Assault includes, but is not limited to, rape, sexual battery, anal intercourse, oral copulation or penetration of a body cavity by a foreign object. Sexual intercourse includes the penetration, however slight, of the vagina or anus with any object or body part and/or object in a sexual manner.

B. For purposes of this policy, Sexual Harassment is defined as unwelcome conduct of a sexual nature including, without limitation, unwelcome sexual advances, requests for sexual favors, intrusion into another’s sexual seclusion or privacy and other unwelcome verbal, nonverbal, auditory, visual, recording, transmission or display of sexual matters or materials or physical conduct of a sexual nature. A sexually hostile environment exists when Sexual Harassment is so continuous and pervasive that it interferes with or limits a student’s ability to participate in, or benefit from, the University's educational program.

Sexual Harassment also includes the act of making sexual contact with the intimate body part of another person without that person’s consent, including as the result of sexual coercion. Intimate body parts include the mouth, the sex organs, the anus, the groin or buttocks of any person, and/or the breasts.

For purposes of this policy, Sexual Harassment includes, but is not limited to, invasion of sexual privacy, audio or video recording or photographing of any type (webcam, camera, Internet exposure, etc.) without knowledge and consent of all persons, going beyond the boundaries of consent (such as letting another person hide and watch you have consensual sex without the knowledge of the other party), engaging in unconsented voyeurism, exposing one's genitals or breasts in non-consensual circumstances, coercing another against their will to expose their genitals or breasts and prostituting another person.

C. For purposes of this policy, Sexual Exploitation is defined as sexual misconduct that occurs when a person takes unjust or abusive sexual advantage of another for his or her benefit or for the benefit of anyone other than the exploited party; and that behavior does not otherwise constitute sexual assault. Examples of Sexual Exploitation include, but are not limited to, invasion of sexual privacy, videotaping or photographing of any type (webcam, camera, Internet exposure, etc.) without knowledge and consent of all persons; going beyond the boundaries of consent (such as letting another person hide and watch you have consensual sex without the knowledge of the other party).
engaging in voyeurism, exposing one's genitals in non-consensual circumstances; coercing another to expose their genitals, prostituting another person.

D. **Consent** is defined as the unambiguous and willing participation or cooperation in act, behavior or attitude that is commonly understood to be consistent with the exercise of free will. Consent requires participants who are lawful adults, fully conscious, equally free and legally competent to act, have clearly communicated their willingness, cooperation or permission to participate in the specific sexual activity engaged in, are positive and clear about their desires and are able to cease ongoing consensual activity at any time. Refusal to consent does not have to be verbal; it can be expressed with clear gestures, body language or attitude. Prior sexual history between the Complainant and Respondent, by itself, does not constitute Consent, nor does consenting to sexual activity with one person imply consent to sexual activity with another person.

1. Consent is not freely given if:
   a. It is obtained through the use of force, through the fear of or the threat of force, through the abuse of a power position over another (such as employment status or position within an organization) or by kidnap; or
   b. A reasonable person, in the position of the alleged perpetrator at the time the alleged conduct occurred, should have known that the other person was unable to give consent for any of the following reasons:
      1. The individual is unable to make an informed decision as a result of the use of alcohol, drugs or other substances (including but not limited to predatory drugs or prescribed medications); or
      2. The individual is unable to consciously respond for whatever reason including lack of consciousness, sleep, illness or shock; or
      3. The individual is under the age of eighteen and therefore legally incapable of giving consent; or
      4. The individual is known by reason of impairment, mental condition or developmental or physical disability to be reasonably unable to consent.
   c. The individual has acted or spoken in a manner which expresses a lack of consent or a refusal to consent.

E. In accordance with the reauthorization of the Violence Against Women Act, **Domestic Violence** is defined as a felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabited with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under California law or by any other person against an adult or youth victim who is protected from that person's acts under California law.

F. For purposes of this policy and in accordance with the reauthorization of the Violence Against Women Act, **Dating Violence** is defined as violence committed by a person:
   1. Who is or has been in a social relationship of a romantic or intimate nature with the victim; and
   2. Where the existence of such a relationship shall be determined by the victim with consideration of the following factors:
      a. The length of the relationship.
      b. The type of the relationship.
      c. The frequency of interaction between the persons involved in the relationship.
   3. The existence of a social relationship is based on the "Complainant’s statement" with consideration of the length of the relationship, the type of relationship and the frequency of interaction between the persons involved. Dating Violence does not include acts covered by the definition of Domestic Violence.

Dating Violence includes sexual or physical abuse or the threat of such abuse.

G. For purposes of this policy and in accordance with the reauthorization of the Violence Against Women Act **Stalking** means engaging in a course of conduct directed at a specific person(s) that would cause a reasonable person under similar circumstances and with similar identities to the Complainant to fear for his or her safety or the safety of others; or suffer substantial emotional distress.

H. "**Complainant**" means the individual(s) who file(s) a Student Conduct Code complaint with the University. In some instances the University may serve as a Complainant.

I. "**Hostile Environment**" is defined as any situation in which there is harassing conduct that is sufficiently severe, pervasive and objectively offensive that it limits, interferes with or denies educational benefits or opportunities, from both a subjective (the Complainant’s) and an objective (reasonable person’s) viewpoint.
J. “Respondent” means the individual(s) against whom a Student Conduct Code complaint is made.

K. “Retaliation” means any adverse non-permitted action taken in response to an action, injury or protected activity.

IV. California Law

The following excerpts are only partially explanatory of certain California laws pertaining to criminal sexual misconduct and interpersonal misconduct. These excerpts are not intended to be an exhaustive description or list of California laws pertaining to sexual misconduct, inappropriate or criminal sexual behavior or interpersonal misconduct.

A. Excerpts from Sections 11165.1, 261 and 289 of the California Penal Code:

Sexual Assault includes rape, statutory rape, rape in concert, incest, sodomy, oral copulation and penetration, however slight, of the genital or anal opening by any foreign object, substance, instrument, or device, or by any unknown object.

Rape is an act of sexual intercourse accomplished with a person not the spouse of the perpetrator under any of the following circumstances:

1. Where a person is incapable, because of a mental disorder or developmental or physical disability, of giving legal consent and this is known or reasonably should be known to the person committing the act

2. Where it is accomplished against a person’s will by means of force, violence, duress, menace or fear of immediate and unlawful bodily injury on the person or another

3. Where a person is prevented from resisting by any intoxicating or anesthetic substance, or any controlled substance, and this condition was known, or reasonably should have been known, by the accused

4. Where a person is at the time unconscious of the nature of the act, and this is known to the accused

As used in this paragraph, “unconscious of the nature of the act” means incapable of resisting because the victim meets one of the following conditions:

(A) Was unconscious or asleep.

(B) Was not aware, knowing, perceiving or cognizant that the act occurred.

(C) Was not aware, knowing, perceiving or cognizant of the essential characteristics of the act due to the perpetrator’s fraud in fact.

(D) Was not aware, knowing, perceiving or cognizant of the essential characteristics of the act due to the perpetrator’s fraudulent representation that the sexual penetration served a professional purpose when it served no professional purpose.

5. Where a person submits under the belief that the person committing the act is someone known to the victim other than the accused, and this belief is induced by any artifice, pretense or concealment practiced by the accused, with the intent to induce the belief.

6. Where the act is accomplished against the victim’s will by threatening to retaliate in the future against the victim or any other person, and there is a reasonable possibility that the perpetrator will execute the threat. As used in this paragraph, “threatening to retaliate,” means a threat to kidnap or falsely imprison, or to inflict extreme pain, serious bodily injury or death.

California law also states that “The essential guilt of rape consists in the outrage to the person and feelings of the victim of the rape. Any sexual penetration, however slight, is sufficient to complete the crime” (Penal Code section 263). California law further defines both marital rape (Penal Code section 262) and “statutory rape” (Penal Code section 261.5).

Though laws vary from state to state, intercourse in which consent was not obtained or was obtained under coercive conditions will usually be considered rape.

B. Excerpts from Section 261.6 and 261.7 of the California Penal Code:

In prosecutions under Section 261, 262, 286, 288a, or 289, in which Consent is at issue, “Consent” shall be defined to mean positive cooperation in act or attitude pursuant to an exercise of free will. The person must act freely and voluntarily and have knowledge of the nature of the act or transaction involved.

A current or previous dating or marital relationship shall not be sufficient to constitute Consent where consent is at issue in a prosecution under Section 261, 262, 286, 288a, or 289.

Nothing in this section shall affect the admissibility of evidence or the burden of proof on the issue of Consent. In prosecutions under Section 261, 262, 286, 288a, or 289, in which Consent is at issue, evidence that the victim suggested, requested or otherwise communicated to the defendant that the defendant use a condom or other birth control device, without additional evidence of Consent, is not sufficient to constitute Consent.
C. Excerpts from Section 646.9 of the California Penal Code:
Any person who willfully, maliciously and repeatedy follows or willfully and maliciously harasses another person and who makes a credible threat with the intent to place that person in reasonable fear for his or her safety, or the safety of his or her immediate family is guilty of the crime of Stalking, punishable by:

1. Imprisonment in a county jail for not more than one year, or
2. A fine of not more than $1,000, or
3. by both that fine and imprisonment, or by imprisonment in the state prison.

For the purposes of this section, “harasses” means engages in a knowing and willful course of conduct directed at a specific person that seriously alarms, annoys, torments or terrorizes the person, and that serves no legitimate purpose.

D. Excerpts from Section 13700 of the California Penal Code and 6211 of the California Family Code:
“Domestic Violence” means abuse committed against an adult or a minor who is a spouse, former spouse, cohabitant, former cohabitant, person with whom the suspect has had a child or is having, has had a dating or engagement relationship, a child of a party or a child who is the subject of an action under the Uniform Parentage Act or any other person related by consanguinity or affinity within the second degree.

For the purposes of this subdivision, “cohabitant” means two unrelated adult persons living together for a substantial period of time, resulting in permanency of relationship. Factors that may determine whether persons are cohabiting include, but are not limited to:

1. Sexual relations between the parties while sharing the same living quarters.
2. Sharing of income or expenses.
3. Joint use or ownership of property.
4. Whether the parties hold themselves out as husband and wife.
5. The continuity of the relationship.
6. The length of the relationship.

V. Complainant/Respondent
A. Complainants and Respondents in a sexual misconduct or interpersonal misconduct case have the right to:
1. An appointed Advisor who will assist them through the student judicial process.
2. Make a complaint to the Department of Public Safety.
3. File a police report and take legal action separate from and/or in addition to filing a Student Conduct Code complaint seeking disciplinary action.
4. Be informed of the disciplinary finding (responsible or not responsible) in writing.
5. Present material witnesses to the alleged incident.
6. Refuse any/all of the above.

VI. Title IX
A. Under Title IX, LMU has a responsibility to respond promptly and equitably to address Sexual Harassment, sexual violence and interpersonal misconduct. If LMU knows or reasonably should know about Sexual Harassment, sexual violence or interpersonal misconduct that creates a hostile environment, LMU must take action to eliminate the Sexual Harassment, sexual violence or relationship misconduct, prevent its recurrence and address its effects.

LMU encourages prompt reporting of crime to Public Safety and/or law enforcement. Even if a Student elects not to file a Student Conduct Code complaint, does not request that LMU take any action on the Student’s behalf or is unable to make a report to LMU and/or law enforcement, if LMU knows or reasonably should know about possible Sexual Harassment, sexual violence or interpersonal misconduct, LMU must promptly investigate to determine what occurred and then take appropriate steps to resolve the situation. In appropriate circumstances, LMU may report crimes to law enforcement when a victim decides not to report or cannot report the crime.

A criminal investigation into allegations of Sexual Harassment or sexual violence does not relieve LMU of its duty under Title IX to resolve complaints promptly and equitably.

LMU has a Title IX Coordinator, Sara Trivedi, EEO Officer in the Human Resources Department, who can be reached at (310) 568-6105 or strivedi@lmu.edu.

B. How do I file a complaint with the U.S. Department of Education, Office for Civil Rights?
If you believe that Loyola Marymount University does not respond appropriately to your allegations of Sexual Assault, harassment, or misconduct after you have filed a report with Public Safety, Residence Life or gone through the judicial process, you have the option to file a complaint with the Office of Civil Rights.

1. You may file a complaint in person, online or by mail
   b. Online: via email: education@usdoj.gov
   c. By mail: write letter to: U.S. Department of Justice Civil Rights Division, 950 Pennsylvania Avenue, N.W., Educational Opportunities Section, PHB, Washington, D.C. 20530.

2. For more information about filing a complaint please visit: https://www.notalone.gov/students/#how-do-i-file-a-complaint-about-my-school-and-then-what-happens

VII. Confidentiality

A. Title IX requires all universities to identify “responsible employees” as those who are obligated to report all details of an incident, including the identities of those involved, to the Department of Public Safety whenever that information is brought forward to the employee. The Department of Public Safety will notify the Title IX Coordinator when a report has been filed. Responsible employees include faculty, administrative staff and some student staff. Responsible employees do not include the following:

1. Professional, licensed counselors, such as the psychologists at Student Psychological Services, (310) 338-2868, are not required to report any information regarding an alleged sexual misconduct or interpersonal misconduct, to the Department of Public Safety, the Title IX Coordinator or any other reporting body, without consent from the student.

   Pastoral counselors, such as Catholic priests and women religious, are not required to report any information regarding an alleged sexual misconduct or interpersonal misconduct, to the Department of Public Safety, the Title IX Coordinator or any other reporting body, without consent from the student provided they receive the information in performance of their pastoral duties.

2. Student Health Center Staff, such as doctors and nurse practitioners at Student Health Services (310) 338-2881, are not required to report any information regarding an alleged sexual misconduct or interpersonal misconduct, to the Department of Public Safety, the Title IX Coordinator or any other reporting body on campus, without consent from the student. The Health Center Staff will be required to report signs of physical or sexual abuse to the Los Angeles Police Department.

3. LMU Confidential Resource Administrators (LMU CRAs), their names can be found on the LMU CARES website, may speak confidentially with students regarding incidents of sexual misconduct and interpersonal misconduct without automatically triggering a University investigation into the matter. These individuals do have time and place reporting responsibilities under the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act), but are not obligated to report identifying information of the Complainant. If the Respondent’s name is presented to a LMU CRA, they will be obligated to report that information to the Title IX Coordinator. Reports by the LMU CRA will not trigger a University investigation unless the Title IX Coordinator in consultation with the Senior Vice President for Student Affairs or designee determines that an investigation is necessary because:

   a. The Respondent has known prior allegations of sexual or interpersonal misconduct and a potential for a campus safety risk exists; or

   b. The location in which the alleged incident occurred is a location where previous complaints of sexual or interpersonal misconduct occurred creating the potential for an unsafe environment for the LMU community; or

   c. A threat to the campus community at large has been identified; or

   d. A frequency or pattern is detected that suggests an unsafe environment exists for the LMU community or an LMU community member; or

   e. The sexual or interpersonal misconduct was perpetrated with a weapon; or

   f. The victim is a minor; or

   g. Some combination of the above factors exists.

B. Students reporting an incident of sexual or interpersonal misconduct to a responsible employee may request confidentiality. Students should be aware that if they request confidentiality, then the University’s ability to effectively investigate and adjudicate the instance(s) of sexual or interpersonal misconduct may be impaired. The University cannot guarantee confidentiality in this instance, and certain factors will be considered in determining whether the confidentiality request can be honored. Those factors include those listed above in Section VII (A) (3).

C. The Title IX Coordinator, in consultation with the Senior Vice President for Student Affairs or designee, is responsible for determining whether the confidentiality of the Complainant can be honored. If the decision is made that confidentiality cannot be honored, then the University will only inform the necessary individuals and entities on campus required to perform a thorough investigation and adjudication of
the complaint. The University will respond to any accusations of retaliation against the Complainant or witnesses brought upon by the investigation or adjudication of the misconduct.

VIII. Student Affairs Resource Administrators

When an allegation of sexual or interpersonal misconduct is brought to the attention of LMU, the Associate Dean of Students or designee will assign a Student Affairs Resource Administrator (SARA) to both the Complainant and Respondent (if a Respondent has been identified). The SARAs will make themselves available, separately, to assist both the Complainant and Respondent in identifying University and external resources that are available to them in the context of alleged sexual misconduct or interpersonal misconduct. SARAs will also review with Complainants what interim measures may be available to them (as outlined in Section II, (C) of this policy). Complainants will be assigned a SARA regardless of whether they provide LMU with the name of the Respondent or willingly participate in the conduct process. The SARAs are members of the Student Affairs Division who are trained to assist the parties in identifying University and external resources and explaining the University's judicial process in cases of alleged Student Conduct Code violations relating to sexual misconduct and interpersonal misconduct. The SARAs are not advocates. The role of the SARA is to:

A. Provide information regarding resources on and off campus such as Student Psychological Services (SPS), Student Health Services (SHS), Student Housing, Department of Public Safety (DPS), Los Angeles Police Department (LAPD), Rape Treatment Center at Santa Monica-UCLA Medical Center, Campus Ministry and Judicial Affairs.

B. Explain all stages of the LMU Student Conduct Code Judicial Affairs process, including potential outcomes for both Complainant and Respondent.

C. Provide information, explanation and review so that the parties can make an informed decision about the options available to them, including reporting to law enforcement, filing and responding to Student Conduct Code complaints, and documenting their decisions.

D. Follow up with the student through the Student Conduct Code process to ensure that no retaliation is taking place and to continue to provide the student access to the resources that the student requires.

IX. Advisor

Prior to the commencement of Student Conduct Code proceedings, both the Complainant and the Respondent will be assigned Advisors by the Associate Dean of Students or designee to assist the Students as they progress through the University conduct process. Students are not required to utilize their appointed Advisors, and may select a different Advisor. In the unique instance of an incident involving Sexual Harassment/sexual misconduct and/or interpersonal misconduct, Complainants and Respondents may choose an Advisor of their choice. If the Student chooses an Advisor for incidents involving Sexual Harassment/sexual misconduct and/or interpersonal misconduct, that Advisor is still subject to the requirements set forth in Section VII (C) (6) of the Student Conduct Code.
WHAT SHOULD YOU DO IF YOU EXPERIENCE SEXUAL ASSAULT, SEXUAL VIOLENCE, AND DOMESTIC VIOLENCE, DATING VIOLENCE OR STALKING?

A. Go to a safe place as soon as you can

B. Preserve all physical evidence
Do not wash your face or hands, bathe, brush your teeth, drink or eat, douche or change clothes. If you do change your clothes, put all clothing you were wearing at the time of the assault in individual paper bags (not plastic). It is important to preserve as much evidence as possible for investigation and processing of criminal and/or disciplinary charges.

C. Contact LMU Department of Public Safety - (310) 338-2893/222 (Emergency Line on campus)
LMU Public Safety can also be reached by activating the blue light boxes located throughout campus. Public Safety can assist you in reporting a crime that occurred off campus to the appropriate authorities. You may decline to report your experience to such authorities.

D. Seek immediate or prompt medical treatment (typically within 72 hours)
It is important to seek immediate or prompt and necessary follow-up medical attention for several reasons:

1. To assess and treat any physical injuries you may have sustained.
2. To determine the risk of sexually transmitted diseases or pregnancy and take appropriate medical measures.
3. If you choose, you may have evidence collected and preserved to aid in the investigation and processing of criminal prosecution and/or disciplinary action.

It is best for any physical evidence to be collected within the first 24 hours following the incident (the quality and quantity of evidence collected later than this may be substantially diminished).

E. Visit the Rape Treatment Center at Santa Monica-UCLA Medical Center - (310) 319-4000
The Rape Treatment Center can provide general medical treatment and, if you choose, collection of evidence. A medical exam could include treatment of any physical problems; evaluation of risks; various lab tests for sexually transmitted diseases and pregnancy; appropriate treatment; identification and collection of physical evidence of any Sexual Assault.
A specially trained nurse will perform the evidence collection exam. A Sexual Assault advocate or a support person of your choice may be present throughout the procedure.
The Rape Treatment Center hospital emergency department follows national standards for victim care, Sexual Assault exams and evidence collection procedures. If the decision is made to conduct an evidence collection exam, the anonymous evidence may be held for six months or longer. This means you do not have to decide immediately whether or not you want to press charges.
The Rape Treatment Center also provides long term counseling support for victims of Sexual Assault and sexual violence, as well as advocacy and accompanying services.

F. Schedule non-emergency medical treatment - (310) 338-2881
Even if you choose not to go to the hospital or to seek immediate medical attention, it is still important to get medical attention to treat any physical problems and to conduct various lab tests for sexually transmitted diseases and pregnancy. To arrange non-emergency treatment, contact the Student Health Center via telephone or as a walk-in visit to their office in the Burns Recreation Center, between 8 a.m. to 5 p.m. If you say that you have been a victim of Sexual Assault, sexual violence, Domestic Violence, Dating Violence or Stalking, you will be offered a general medical examination by a licensed health care provider. You will also be offered a referral to Student Psychological Services (SPS) for counseling and support.

G. Utilize counseling services - (310) 338-2868
SPS has mental health professionals available for students in crisis. During regular office hours you can call SPS or come to the office located in the Burns Recreational Center. Office hours are Monday, Tuesday, Thursday and Friday 8:00 a.m. to 5:00 p.m. and on Wednesday from 8:00 a.m. to 7:00 p.m. A therapist will see you without an appointment if you have an emergency. After hours, please call Public Safety at (310) 338-2893.
# LMU and Community Sexual and Interpersonal Misconduct Resource Contact List

The following resources are available to students and other members of the LMU community for information and support concerning sexual and interpersonal misconduct:

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<thead>
<tr>
<th>RESOURCES</th>
<th>CONTACT INFORMATION</th>
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<tbody>
<tr>
<td><strong>DPS</strong></td>
<td>Foley Annex&lt;br&gt;310.338.2893&lt;br&gt;Ext. 222 Emergency Line (Campus Phone)</td>
</tr>
<tr>
<td><strong>Student Psychological Services</strong></td>
<td>Burns Recreation Center&lt;br&gt;310.338.2868&lt;br&gt;&lt;em&gt;Psychological Support, Information, And Resource Referral&lt;/em&gt;</td>
</tr>
<tr>
<td><strong>Student Health Services</strong></td>
<td>Burns Recreation Center&lt;br&gt;310.338.2881&lt;br&gt;&lt;em&gt;Medical And Information Resource&lt;/em&gt;</td>
</tr>
<tr>
<td><strong>DPS</strong></td>
<td>Foley Annex&lt;br&gt;310.338.2893&lt;br&gt;Ext. 222 Emergency Line (Campus Phone)</td>
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<tr>
<td><strong>Judicial Affairs</strong></td>
<td>Malone-355&lt;br&gt;310.338.1821&lt;br&gt;&lt;em&gt;Information About The University’s Judicial Process&lt;/em&gt;</td>
</tr>
<tr>
<td><strong>Student Affairs Resource Administrators</strong></td>
<td>For Information Regarding The Administrators Please Contact&lt;br&gt;310.338.2885</td>
</tr>
<tr>
<td><strong>Title IX Coordinator</strong></td>
<td>Sara Trivedi&lt;br&gt;University Hall 1900&lt;br&gt;310.568.6105</td>
</tr>
<tr>
<td><strong>Community Resources</strong></td>
<td>Rape Treatment Center At Santa Monica UCLA Medical Center&lt;br&gt;1250 16th Street&lt;br&gt;Santa Monica, CA 90404&lt;br&gt;310.319.4000</td>
</tr>
<tr>
<td><strong>Marina Del Rey Hospital</strong></td>
<td>4850 Lincoln Blvd.&lt;br&gt;Marina Del Rey, CA 90291&lt;br&gt;310.823.8911</td>
</tr>
<tr>
<td><strong>Los Angeles Police Department</strong></td>
<td>Pacific Community Police Station&lt;br&gt;12312 Culver Blvd.&lt;br&gt;Los Angeles, CA 90066&lt;br&gt;310.482.6334 (Station Phone)&lt;br&gt;9-1-1 (Life-Threatening Emergencies): 626.793.3385 (LAPD Rape Hotline)</td>
</tr>
<tr>
<td><strong>Legal Aid Foundation</strong></td>
<td>1640 5th Street, suite 124&lt;br&gt;Santa Monica, CA 90401&lt;br&gt;310.899.6200</td>
</tr>
<tr>
<td><strong>State Bar of California</strong></td>
<td>Lawyer Referral Services&lt;br&gt;866.422.2529</td>
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ANNUAL DISCLOSURE OF CLERY ACT CRIME STATISTICS

The DPS prepares the Annual Security Report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The full text of the Annual Security Report can be located on www.lmu.edu/publicsafety or call 310.338.2893 to request that the report be sent to you.

This report is prepared in cooperation with the local law enforcement agencies near our campus and alternative sites,

Academic Affairs, Human Resources EEO Specialist/Title IX Coordinator, Student Housing officials, the Department of Judicial Affairs, and the Division of Student Affairs. Each entity provides updated information on their educational efforts and programs to comply with the Clery Act. The crimes reported are not necessarily committed against a member of the university community. Crimes that may have occurred on off-campus locations are not included in the university’s statistics. The definition of each crime may differ from the definition of comparable crimes under the California Penal Code or university discipline policies. In addition, the Clery Act also requires reporting of hate crimes in the above categories where prejudice on account of race, gender, gender identity, religion, sexual orientation, ethnicity/national origin, or disability was a factor.

The following statistics, which include crimes on campus and crimes in adjacent public areas, are collected by DPS and are based on crimes reported directly to DPS and information provided by the local law enforcement agencies. In preparation for the annual reporting, persons within each school of the university with significant responsibility for student and campus affairs, including disciplinary affairs, are surveyed for knowledge of crimes that may not have been reported to DPS or local law enforcement agencies. These individuals include Deans of Students, Residence Life Staff, Human Resources EEO Specialist, Athletic Directors and coaches, administrative heads of student groups and Student Affairs personnel, Counseling and Psychological Services, Student Health Center and Campus Ministries are not surveyed for knowledge of certain crimes because the law does not impose a reporting obligation on persons with counseling or pastoral obligations. If a campus official has knowledge of a reportable crime that was not reported for investigation or disciplinary action he or she informs DPS, that occurrence will be included in these statistics.

By October 1 of each year, the University distributes an email notification to all enrolled students, current faculty and staff that provides the intranet website to access this report. A paper copy of this report will be provided to any person upon request and can be obtained by contacting the DPS at 310.338.2893.

The information presented in this Annual Security Report is believed to be accurate as of January, 2014.

Definitions

A. **On-Campus** includes all buildings owned or controlled by LMU within the same reasonably contiguous geographic area and used by LMU in direct support of, or in a manner related to, the institutions educational purposes, including residence halls.

B. **Residence Halls** is a subset of on-campus property and includes all LMU owned or controlled buildings on-campus that are used for student residence.

C. **Public Property** includes all public property, including thoroughfares, streets, sidewalks, and parking facilities, within the campus or immediately adjacent to and accessible from the campus.

D. **Non-Campus** includes all buildings owned or controlled by LMU used in direct support of, or in a manner related to, the institutions educational purposes, frequently used by students and not within the same reasonably geographic area the LMU campus.

E. **Murder/Non-Negligent Manslaughter** is the willful (non-negligent) killing of one human by another.

F. **Negligent Manslaughter** is the killing of another person through gross negligence.

G. **Forcible Sex Offense** is any sexual act directed against another person, forcibly and/or against that person’s will; or not forcibly or against that person's will where the victim is incapable of giving consent. Includes forcible rape, forcible sodomy, sexual assault with an object, and forcible fondling.

H. **Non-Forcible Sex Offense** is unlawful, non-forcible sexual intercourse, including incest and statutory rape.

I. **Robbery** is taking or attempting to take anything of value from the car, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

J. **Aggravated Assault** is an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury.

K. **Burglary** is the unlawful entry of a structure to commit a felony or theft.

L. **Motor Vehicle Theft** is the theft or attempted theft of a motor vehicle.

M. **Arson** is any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

N. **Domestic Violence** is a felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated
with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under California law, or by any other person against an adult or youth victim who is protected from that person's acts under California law.

O. **Dating Violence** is violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined by the victim with consideration of the length of the relationship, the type of the relationship and the frequency of interaction between the persons involved in the relationship.

P. **Stalking** means engaging in a course of conduct directed at a specific person that would cause a reasonable person, under similar circumstances and with similar identities to the Complainant, to fear for his or her safety, or the safety of others or suffer substantial emotional distress.

Q. **Hate Crime** is any of the above criminal offenses and any other crime involving bodily injury, theft, intimidation, assault or destruction/damage/vandalism committed against a person or property which is motivated in whole or in part by the offender's bias. **Bias** is a preformed negative opinion or attitude toward a group of persons based on their race, gender, gender identity, religion, disability, sexual orientation, ethnicity or national origin.
## Crime Statistics: Clery Data Reported to DPS

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**ARRESTS**

| Weapons                   | 0              | 0                    | 0                     | 0              | 0              | 0                    | 0                    | 0                 | 0              | 0                    | 0                    | 0                 |
| Drugs                     | 1              | 1                    | 0                     | 0              | 4              | 4                    | 0                    | 0                 | 0              | 0                    | 0                    | 0                 |
| Alcohol                   | 2              | 0                    | 0                     | 0              | 0              | 0                    | 0                    | 0                 | 1              | 0                    | 0                    | 0                 |

**REFERRALS**

| Weapons                   | 0              | 0                    | 0                     | 1              | 0              | 0                    | 0                    | 2                 | 2              | 0                    | 0                    | 0                 |
| Drugs                     | 225            | 198                  | 0                     | 0              | 233            | 174                  | 0                    | 0                 | 217            | 175                  | 0                    | 0                 |
| Alcohol                   | 116            | 0                    | 2                     | 0              | 107            | 1                    | 0                    | 0                 | 84             | 0                    | 1                    | 0                 |


### Hate Crimes

**2011**: One hate crime reported: An on-campus criminal mischief incident characterized by religious bias.

**2012**: Three hate crimes reported: One public lewdness incident characterized by religious bias, one criminal mischief incident characterized by race/ethnicity bias, one criminal mischief incident in a residence hall characterized by religious bias.

**2013**: One hate crime reported: An on-campus criminal mischief/vandalism incident characterized by race/ethnicity bias.
### APPENDIX A

**Description of Housing Fire Detection and Suppression Systems**

<table>
<thead>
<tr>
<th>Location</th>
<th>Building Fire Panel Location</th>
<th>Local Room Smoke Detection (Detectors Hand-Wired)</th>
<th>Local Room Smoke Detection (Batteries)</th>
<th>Sprinkler System</th>
<th>Monitor Service</th>
<th>Fire Drills Conducted Annually</th>
</tr>
</thead>
<tbody>
<tr>
<td>Huesman Hall</td>
<td>Yes 1st Floor Corridor</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
<td>Pyro-com</td>
<td>2</td>
</tr>
<tr>
<td>Sullivan Hall</td>
<td>Yes 1st Floor Corridor</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Pyro-com</td>
<td>2</td>
</tr>
<tr>
<td>Doheny Hall</td>
<td>Yes 1st Floor Front Desk</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
<td>Pyro-com</td>
<td>2</td>
</tr>
<tr>
<td>Rosecrans Hall</td>
<td>Yes Basement Electrical Room</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>Pyro-com</td>
<td>2</td>
</tr>
<tr>
<td>Desmond Hall</td>
<td>Yes 1st Floor entrance</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
<td>Pyro-com</td>
<td>2</td>
</tr>
<tr>
<td>Whelan Hall</td>
<td>Yes Basement Electrical Room</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
<td>Pyro-com</td>
<td>2</td>
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<tr>
<td>Del Rey North</td>
<td>Yes Garage Main Electrical Room</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Pyro-com</td>
<td>2</td>
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<tr>
<td>Del Rey South</td>
<td>Yes Garage Main Electrical Room</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Pyro-com</td>
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<tr>
<td>McKay Hall</td>
<td>Yes 1st Floor Lobby</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Pyro-com</td>
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<td>McCarthy Hall</td>
<td>Yes 1st Floor Electrical Room</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Pyro-com</td>
<td>2</td>
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<tr>
<td>Rains Hall</td>
<td>Yes 1st Floor Electrical Room</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Pyro-com</td>
<td>2</td>
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<tr>
<td>Tenderich Apts.</td>
<td>Yes 1st Floor Electrical Room</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
<td>Pyro-com</td>
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<tr>
<td>Hannon Apts.</td>
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<td>No</td>
<td>Yes</td>
<td>No</td>
<td>Pyro-com</td>
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<td>O'Malley Apts.</td>
<td>Yes 1st Floor Electrical Room</td>
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<td>Pyro-com</td>
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<tr>
<td>Leavey 4 Apts.</td>
<td>Yes 1st Floor across from Apt. 110</td>
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<td>Yes 1st Floor Electrical Room</td>
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<td>Pyro-com</td>
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<tr>
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<td>Yes 2nd Floor Main Electrical Room</td>
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<td>8000 Loyola Blvd.</td>
<td>No Single Family Dwelling</td>
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<td>No Single Family Dwelling</td>
<td>No</td>
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</table>
## APPENDIX B

### Fire Statistics 2013

The following sets forth information about all fires that occurred in on-campus residential buildings during the period from January 1, 2013 to December 31, 2013.

<table>
<thead>
<tr>
<th>LMU Residential Building</th>
<th>Total Number of Fires in Building</th>
<th>Fire Number</th>
<th>Public Safety Report Number</th>
<th>Date &amp; Time of Fire</th>
<th>Cause of Fire</th>
<th>Number of Injuries Requiring Treatment</th>
<th>Deaths Related to Fire</th>
<th>Value of Property Damage Caused by Fire</th>
<th>Number of False Fire Alarms</th>
<th>Number of Fire Drills</th>
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<tbody>
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<td>Huesman Hall</td>
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<td>Sullivan Hall</td>
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## Fire Statistics 2012

The following sets forth information about all fires that occurred in on-campus residential buildings during the period from January 1, 2012 to December 31, 2012.

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<tr>
<th>LMU Residential Building</th>
<th>Total Number of Fires in Building</th>
<th>Fire Number</th>
<th>Public Safety Report Number</th>
<th>Date &amp; Time of Fire</th>
<th>Cause of Fire</th>
<th>Number of Injuries Requiring Treatment</th>
<th>Deaths Related to Fire</th>
<th>Value of Property Damage Caused by Fire</th>
<th>Number of False Fire Alarms</th>
<th>Number of Fire Drills</th>
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<tr>
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<td>0</td>
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</tr>
<tr>
<td>Sullivan Hall</td>
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<td>0</td>
<td>0</td>
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<td>0</td>
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<td>Rosecrans Hall</td>
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<td>Whelan Hall</td>
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</tr>
<tr>
<td>McKay Hall</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td>McCarthy Hall</td>
<td>0</td>
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<td>0</td>
<td>0</td>
<td>0</td>
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</tr>
<tr>
<td>Rains Hall</td>
<td>0</td>
<td>0</td>
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<td>0</td>
<td>0</td>
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<tr>
<td>Tenderich Apts.</td>
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<tr>
<td>Hannon Apts.</td>
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<td>O’Malley Apts.</td>
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<td>0</td>
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<td>3</td>
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<tr>
<td>Leavey 4 Apts.</td>
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<tr>
<td>Leavey 5 Apts.</td>
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<td>0</td>
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<tr>
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<td>0</td>
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<td>0</td>
<td>0</td>
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<td>8000 Loyola Blvd</td>
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</tbody>
</table>
**Fire Statistics 2011**

The following sets forth information about all fires that occurred in on-campus residential buildings during the period from January 1, 2011 to December 31, 2011.

<table>
<thead>
<tr>
<th>LMU Residential Building</th>
<th>Total Number of Fires in Building</th>
<th>Fire Number</th>
<th>Public Safety Report Number</th>
<th>Date &amp; Time of Fire</th>
<th>Cause of Fire</th>
<th>Number of Injuries Requiring Treatment</th>
<th>Deaths Related to Fire</th>
<th>Value of Property Damage Caused by Fire</th>
<th>Number of False Fire Alarms</th>
<th>Number of Fire Drills</th>
</tr>
</thead>
<tbody>
<tr>
<td>Huesman Hall</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Sullivan Hall</td>
<td>0</td>
<td>0</td>
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<td>0</td>
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<td>0</td>
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<tr>
<td>Doheny Hall</td>
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<td>0</td>
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<td>0</td>
<td>0</td>
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<td>0</td>
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<td>Desmond Hall</td>
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<td>2</td>
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<tr>
<td>Whelan Hall</td>
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<tr>
<td>Del Rey North</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>7</td>
<td>2</td>
</tr>
<tr>
<td>Del Rey South</td>
<td>1</td>
<td>1</td>
<td>2011-1619</td>
<td>12/6/11 3:30pm</td>
<td>Aluminum placed in microwave</td>
<td>0</td>
<td>0</td>
<td>$100.00 to replace microwave</td>
<td>5</td>
<td>2</td>
</tr>
<tr>
<td>McKay Hall</td>
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<td>0</td>
<td>0</td>
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<td>0</td>
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<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td>McCarthy Hall</td>
<td>0</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Rains Hall</td>
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<td>0</td>
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</tr>
<tr>
<td>Tenderich Hall</td>
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<td>0</td>
<td>0</td>
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<td>2</td>
</tr>
<tr>
<td>Hannon Apts.</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<td>0</td>
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</tr>
<tr>
<td>O’Malley Apts.</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>2</td>
</tr>
<tr>
<td>Leavey 4 Apts.</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<td>3</td>
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</tr>
<tr>
<td>Leavey 5 Apts.</td>
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<td>0</td>
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<td>0</td>
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<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Leavey 6 apts.</td>
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<td>0</td>
<td>0</td>
<td>0</td>
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<td>8000 Loyola Blvd</td>
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<td>0</td>
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<td>0</td>
<td>0</td>
<td>0</td>
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<td>2</td>
</tr>
<tr>
<td>8001 Loyola Blvd</td>
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<td>2</td>
</tr>
</tbody>
</table>
## APPENDIX C

### Fire Log 2013

The following sets forth information about all fires that occurred in on-campus residential units during the period from January 1, 2013 through December 31, 2013, in accordance with applicable law.

<table>
<thead>
<tr>
<th>Nature (cause) of Fire</th>
<th>Probable Origin (Intentional/unintentional/mechanical failure/act of nature/unknown)</th>
<th>Report Number</th>
<th>Date of Fire</th>
<th>Time of Fire</th>
<th>Loyola Marymount University Residential Building</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electrical</td>
<td>Unintentional</td>
<td>2013-1362</td>
<td>12/7/13</td>
<td>8:45pm</td>
<td>Hannon Apartments</td>
</tr>
</tbody>
</table>

### Fire Log 2012

The following sets forth information about all fires that occurred in on-campus residential units during the period from January 1, 2012 through December 31, 2012, in accordance with applicable law.

<table>
<thead>
<tr>
<th>Nature (cause) of Fire</th>
<th>Probable Origin (Intentional/unintentional/mechanical failure/act of nature/unknown)</th>
<th>Report Number</th>
<th>Date of Fire</th>
<th>Time of Fire</th>
<th>Loyola Marymount University Residential Building</th>
</tr>
</thead>
<tbody>
<tr>
<td>NO FIRE EVENTS FOR THE YEAR 2012</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

### Fire Log 2011

The following sets forth information about all fires that occurred in on-campus residential units during the period from January 1, 2011 through December 31, 2011, in accordance with applicable law.

<table>
<thead>
<tr>
<th>Nature (cause) of Fire</th>
<th>Probable Origin (Intentional/unintentional/mechanical failure/act of nature/unknown)</th>
<th>Report Number</th>
<th>Date of Fire</th>
<th>Time of Fire</th>
<th>Loyola Marymount University Residential Building</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aluminum placed in microwave</td>
<td>Unintentional</td>
<td>2011-1619</td>
<td>12/6/2011</td>
<td>3:30pm</td>
<td>Del Rey South</td>
</tr>
</tbody>
</table>
APPENDIX D

ADDITIONAL EMERGENCY / FIRE INFORMATION AND POLICY RESOURCES

Emergency Response Resources information can be found online within the Department of Public Safety Emergency Management Guide, the Loyola Marymount University Community Standards, and online in the Student Housing Policies. Please follow the Student Life link below for detailed information on the University’s candle policy, open flame policy, and portable electrical appliances restrictions.

<table>
<thead>
<tr>
<th>SITE</th>
<th>LINK</th>
<th>INFORMATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>LMU Fire Safety Policies</td>
<td><a href="http://www.lmu.edu/studentaffairs">www.lmu.edu/studentaffairs</a> &gt;Housing-on-campus Housing &gt;Life in the Halls &gt;Student Housing Policies</td>
<td>LMU Fire Safety procedures in Campus Student Housing</td>
</tr>
<tr>
<td></td>
<td></td>
<td>preparedness/personal safety tips</td>
</tr>
<tr>
<td>Center for Campus Fire Safety</td>
<td><a href="http://www.campusfiresafety.org">www.campusfiresafety.org</a></td>
<td>The Center for Campus Fire Safety – A non-profit advocate for the promotion of campus fire safety</td>
</tr>
</tbody>
</table>

IMPORTANT CONTACT NUMBERS

<table>
<thead>
<tr>
<th>Department – Agency</th>
<th>From a Campus Phone</th>
<th>Other Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Police or Fire Emergency</td>
<td>9-9-1-1</td>
<td>9-1-1</td>
</tr>
<tr>
<td>Los Angeles Police Department – non emergency</td>
<td>1.310.482.6334</td>
<td>310.482.6334</td>
</tr>
<tr>
<td>Los Angeles Fire Department – non emergency – Station 67</td>
<td>1.310.862.2844</td>
<td>310.862.2844</td>
</tr>
<tr>
<td>LMU Department of Public Safety</td>
<td>Ext 222</td>
<td>310.338.2893</td>
</tr>
<tr>
<td>Office of Environmental Health &amp; Safety</td>
<td>1.310.420.5385</td>
<td>310.420.5385</td>
</tr>
<tr>
<td>University Operator</td>
<td>0</td>
<td>310.338.2700</td>
</tr>
<tr>
<td>Office of Facilities Management</td>
<td>x82761</td>
<td>310.338.2761</td>
</tr>
<tr>
<td>Student Housing Office</td>
<td>x82693</td>
<td>310.338.2693</td>
</tr>
<tr>
<td>Office of Student Life</td>
<td>x82877</td>
<td>310.338.2877</td>
</tr>
</tbody>
</table>
CAMPUS EMERGENCY PHONE MAP

Emergency Phone Locations

<table>
<thead>
<tr>
<th>Description</th>
<th>Map Reference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Burns Rec Center NE: Blue-Light Pole</td>
<td></td>
</tr>
<tr>
<td>Burns Rec Center Pool: Call-Box</td>
<td></td>
</tr>
<tr>
<td>Burns Gate: Call-Box</td>
<td></td>
</tr>
<tr>
<td>Burns Fine Arts Courtyard: Blue-Light Pole</td>
<td></td>
</tr>
<tr>
<td>Child Care Center &quot;Older Yard&quot;: Call-Box</td>
<td></td>
</tr>
<tr>
<td>Child Care Center &quot;Younger Yard&quot;: Call-Box</td>
<td></td>
</tr>
<tr>
<td>Communication Arts Loading Dock: Blue-Light Pole</td>
<td></td>
</tr>
<tr>
<td>Daum Hall: Blue-Light Pole</td>
<td></td>
</tr>
<tr>
<td>Del Rey Underground Parking: Call-Box</td>
<td></td>
</tr>
<tr>
<td>Bohmey Hall NE: Blue-Light Pole</td>
<td></td>
</tr>
<tr>
<td>Doohan Hall S: Blue-Light Pole</td>
<td></td>
</tr>
<tr>
<td>Leavens Field Stairwell: Call-Box</td>
<td></td>
</tr>
<tr>
<td>Leavens Field Outside Elevator 1: Call-Box</td>
<td></td>
</tr>
<tr>
<td>Leavens Field Outside Elevator 2: Call-Box</td>
<td></td>
</tr>
<tr>
<td>Drolforth Parking Garage (B Inside): Call-Boxes</td>
<td></td>
</tr>
<tr>
<td>Facilities Management S: Call-Box</td>
<td></td>
</tr>
<tr>
<td>Founders S World of Wings WOW: Call-Box</td>
<td></td>
</tr>
<tr>
<td>Gerstle Pavilion: Blue-Light Pole</td>
<td></td>
</tr>
<tr>
<td>Hannon Loft N: Blue-Light Pole</td>
<td></td>
</tr>
<tr>
<td>Lot-A NE of Child Care Center: Blue-Light Pole</td>
<td></td>
</tr>
<tr>
<td>Lot-A NW: Blue-Light Pole</td>
<td></td>
</tr>
<tr>
<td>Leavens 4 Apartments S: Blue-Light Pole</td>
<td></td>
</tr>
<tr>
<td>Leavens 6 Apartments S: Blue-Light Pole</td>
<td></td>
</tr>
<tr>
<td>Malone Student Ctr SW (Lair Patio): Blue-Light Pole</td>
<td></td>
</tr>
<tr>
<td>O'Malley Apartments W Lawn: Blue-Light Pole</td>
<td></td>
</tr>
<tr>
<td>Raines Hall NW: Blue-Light Pole</td>
<td></td>
</tr>
<tr>
<td>St Robert's Hall (4 inside, 1 on each floor): Call-Boxes</td>
<td></td>
</tr>
<tr>
<td>Sullivan Hall S: Call-Box</td>
<td></td>
</tr>
<tr>
<td>Univ Hall (12 Inside Parking Structure): Call-Boxes</td>
<td></td>
</tr>
<tr>
<td>Ignatius Circle at Desmond: Blue-Light Pole</td>
<td></td>
</tr>
</tbody>
</table>