STATEMENT OF POLICY
This policy outlines the scope, definitions, and guidelines for utilizing event related outdoor amplification at Loyola Marymount University.

DEFINITIONS
Amplified Events: An event is amplified if it uses a public address (PA) system or any other equipment designed to increase the volume of sound. Amplification includes, but is not limited to, speaking engagements, reception music, DJs, and bands.

GUIDELINES
This policy applies to all university faculty, staff, and registered student organizations wishing to plan events on campus during the fall and spring semesters. Intercollegiate athletic activities are governed by the LMU Athletics Outdoor Facilities Sound Protocol.

1. Outdoor amplification requests are processed on a first come, first served basis through the appropriate reservations office.
   a. Faculty and Staff: Event Services Office via the online form at www.lmu.edu/events.
   b. Registered Student Organizations: Student Leadership and Development Office via the 25Live form.
2. Outdoor amplification events are available for scheduling during the following times:
   a. Monday - Friday: 12:00pm-1:30pm in pre-approved campus locations/timeframes as outlined under Location Limitation bullet point 3.
   b. Friday: 4:00pm-10:00pm in all outdoor locations*
   c. Saturday: 10:00am-10:00pm in all outdoor locations*
   d. Sunday: 11:00am-8:00pm in all outdoor locations*

   *Additional time restrictions may apply to some locations due to proximity to the campus residences or the campus perimeter.
3. Event requests must be received at least two weeks prior to event date to guarantee processing and allow for Community Relations to notify community members as needed.
4. No amplified events are permitted beginning at 8:00pm the Friday before finals week.
5. All amplified events must be compatible with the University’s mission. Profanity of any kind is prohibited at all times during amplified events.
6. The University reserves the right to limit, modify or end amplification and/or events that are disruptive or are not in compliance with university policy.

LIMITATIONS
Locations:
1. Requests for amplification in the Red Zone (see addendum A) require approval from the Associate Vice President of Administration Services.
2. Amplification requests for Lawton Event Plaza and surrounding area must follow guidelines set forth in the Outdoor William H. Hannon Library Spaces Policy. Click here to view this policy.
3. Weekday Restrictions: The following locations are limited to one amplified event per week between the hours of 12:00pm and 1:30pm.
   Lawton Event Plaza
   Drollinger Field
   Sunken Garden East
   Bird Nest Lawn
   O’Malley Lawn

4. Exceptions to time and place restrictions must be granted by the Associate Vice President for Student Life or the Associate Vice President for Administration Services.

5. Outdoor concerts must be approved by the Senior Vice President for Student Affairs or designee. Concerts will only be considered between Friday at 4:00 p.m. through Sunday at 8:00 p.m.

6. The amplification policy applies to all events regardless of who supplies the equipment.